



NOTICE ON CAAM OPERATIONS

NOTICE 1/2020

PUTRAJAYA – Pursuant to the Movement Control Order (MCO) issued by the Government of Malaysia, the Civil Aviation Authority of Malaysia (CAAM) will temporarily suspend some of its services from 18th March 2020 to 31st March 2020. CAAM business operation continues while observing the directives from the Malaysian National Security Council which means as a precautionary measure, CAAM will be taking the following action:

A. Suspension of activities:

- I. Examinations;
- II. Type Certification related activities
- III. Maintenance type training approval
- IV. Audit for certification
- V. Approved Training Organisation – Flying Training Organisation (ATO-FTO), Type Rating Training Organization (ATO-TRTO) and Flying Clubs in Malaysia exception Flight Simulator Training Device (FSTD) for the purpose of Recurrent Training and Checking (LPC/LOFT) ONLY;
- VI. Malaysian Aviation Academy (MAvA); and
- VII. Maintenance Training Organization (MTO).

Dispensation for any of the above due to the MCO will be considered on a case-by-case basis. This position will be subsequently reviewed on the 31st March 2020.

B. Change in operating hours and procedures:

- I. CAAM One Stop Centre (OSC), Level 1, Podium A – **Operating hours is from 9AM to 1PM (Monday-Friday)** and only card payment is accepted. It will be mandatory for OSC visitors to wear a face mask and transactions will only be allowed for two visitors at a time.
- II. We encourage alternative forms of interaction with OSC where possible – please contact the relevant party in CAAM on making submissions of forms and supporting documents via email, post or courier;
- III. Fee payments can also be made via Electronic Fund Transfer

We will continue to attend to your queries and requests via email for the time being, and shall endeavour to respond as soon as possible. However, since we are operating at limited resources, some responses could be delayed.

Currently, all non-urgent meetings will be deferred to April 2020. Should you have any general queries or requests, kindly email webmaster@caam.gov.my or anis@caam.gov.my

CAAM is closely monitoring the situation regarding COVID-19 and should there be any changes to the current status, CAAM will notify its aviation stakeholders accordingly.

Stay Safe, Stay Home and Protect Your Community!

Commander (H) Prof. Datuk Razali Mahfar
Chairman of EXCO
Civil Aviation Authority of Malaysia

Mohammad Azman Bin Abdul Rahman
Director of Business Continuity
Civil Aviation Authority of Malaysia

21 MARCH 2020