



CIVIL AVIATION AUTHORITY OF MALAYSIA  
 NO.27 PERSIARAN PERDANA,  
 LEVEL 4, PODIUM A, PRECINCT 4,  
 FEDERAL GOVERNMENT ADMINISTRATIVE CENTRE,  
 62618 PUTRAJAYA,  
 MALAYSIA.  
 Tel: 6 03-8871 4221/4222/4239/4338  
 Fax: 6 03-8889 2642  
 Email: [aftn@caam.gov.my](mailto:aftn@caam.gov.my)  
 AFTN: WMKKYAYT & WMKKYAYX

**FORM  
 AT 002**

**APPLICATION FOR SUMMER / WINTER SCHEDULE TO MALAYSIA**

A - COMPANY INFORMATION	
1	Name of airlines ( <i>Operator</i> )
2	Two & Three letter Code ( <i>IATA/ICAO</i> )
3	Local Corresponding or Billing address ( <i>if not available, other corresponding or billing address</i> )  i. Tel. No ii. Fax No. iii. AFTN iv. Email
4	Name and address of General Sales Agent. ( <i>if different from item no. 1 and 3</i> )
5	Type of Flight
	Passenger i. Nationality ii. Capacity iii. Configuration
	Cargo ( <i>Inclusive of Dangerous Goods</i> ) i. Type ii. Packing iii. Consignor iv. Consignee
	Combination of both

**B - DETAILS OF FLIGHT (s)**

1	Flight Number (inbound and outbound flight)	
2	Aircraft Type/Registration:	
3	Schedule (in LT or UTC)/Days of operations)	
4	Total sector/route frequency per week	
5	ATS Route (specify airways)	
6	ETA/ETD (LT or UTC)	
7	Point of Departure and Destination (specify IATA three letter codes or ICAO four letter location indicator)	
8	Effective Date	

**C - OTHERS INFORMATION**

1	Name and Address of Ground Handling Agent in Malaysia	
2	Approved Current Fare Level/Cargo Rates:	
3	3 <sup>rd</sup> & 4 <sup>th</sup> Freedom Traffic Rights (specify route)	
4	5 <sup>th</sup> Freedom Traffic Rights (specify route)	
5	Any other Information (e.g. code sharing, joint operation, a certified copy of Air Operator Certificate, Diplomatic Note or a letter of authorization indicating designated carrier or equivalent etc.)	

**D - PROVIDER'S STATEMENT**

1	Name of applicant (in full)	
2	Designation:	
3	Telephone/Mobile-phone/Fax No	

**E - AVIATION SECURITY PROGRAMME**

To provide copy of Airlines Operator Security Programme approved by Authority	
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**F - DECLARATION**

We/I hereby declare that all the statements and information made above are true and correct. We/I have not withheld any information or made any misleading statement and We/I understand that any false or misleading statements made above may cause my application to be rejected by the *Civil Aviation Authority Of Malaysia*

Signature	
Date	
Company's Endorsement	

**Note:** 1. This application should include:-

- a) A letter of designation from State's Civil Aviation Authority Of Malaysia to indicate the airlines is the designated carrier for the operation;
- b) A copy of Air Operator Certificate (AOC); and
- c) A copy of insurance coverage.
- d) A copy of **Airlines Operator Security Programme**. To contact Officer in Charge, AVSEC CAA Malaysia (6 03-8871 4326) for further details.

2. The application should reach CAAM at least **3 days or 72 hours**, than you will be able to get 72 hours validity of the permit and please send the completed application form with a covering letter to:-

Civil Aviation Authority Of Malaysia,  
No.27 Persiaran Perdana,  
Level 4, Block Podium A, Precinct 4,  
Federal Government Administrative Centre,  
62618 Putrajaya,  
Malaysia.  
(Attn: Air Transport Division)

Tel: 03-88714222 / 4239 / 4338  
Fax: 03-88892642  
Email: aftn@caam.gov.my and azahar@caam.gov.my

3. This application should also be copied to:

Manager  
NATIONAL SLOT COORDINATION MALAYSIA (NSCM)  
Malaysia Airport (Sepang) Sdn. Bhd.  
4<sup>th</sup> Floor, Airport Management Centre,  
KL International Airport,  
64000 KLIA Sepang,  
Selangor, Darul Ehsan

Attn: Mr. Husnul Anwar Abdul Wahab  
Tel: 603-8776 3027/63045/63013/63483/63345  
Office hour: 0830 am - 1730 pm  
Fax: 603-8776 3474  
Email: [husnul@malaysiaairports.com.my](mailto:husnul@malaysiaairports.com.my)  
[nscm@malaysiaairports.com.my](mailto:nscm@malaysiaairports.com.my)

*Operator (s) is advisedly to coordinate with NSCM for slot time confirmation to avoid delay approval from CAA Malaysia*

*Updated 19 December 2018*

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