About this Application Form:

This form is approved by the Civil Aviation Authority of Malaysia (CAAM) for the issuance of specific approvals. The application form is made up of five sections as follows:

1) Section A- Details of the Applicant
2) Section B- Details of Proposed/ Approved Type of Operations
3) Section C- Applicant(s) Declaration
4) Section D- Flight Operations Section
5) Section E- Airworthiness Section

Abbreviations

AFM	=	Aircraft Flight Manual
AMMD	=	aircraft moving map display
AMO	=	Approved Maintenance Organisation
AOC	=	Air operator certificate
AWI	=	Airworthiness Inspector
CAAM	=	The Civil Aviation Authority of Malaysia
CAD	=	Civil Aviation Directives
CAGM	=	Civil Aviation guidance manual
CAMO	=	Continuing Airworthiness Management Organisation
DG	=	Dangerous goods
EDTO	=	Extended diversion time operations
EFB	=	Electronic. Flight bag
FOI	=	Flight Operations Inspector
HEMS (H)	=	Helicopter Emergency Medical Service
HHO (H)	=	Helicopter Hoist Operations
HOFO (H)	=	Helicopter Offshore Operations
IMC	=	Instrument meteorological conditions
LVO	=	Low Visibility Operations
MCAR	=	Malaysian Civil Aviation Regulations
MOE	=	Maintenance Organisation Exposition
NAT-HLA	=	North Atlantic High-Level Airspace
NVIS (H)	=	Night Vision Imaging Systems
PMI	=	Principal Maintenance Inspector

POI	=	Principal Operations Inspector
PBN	=	Performance based navigation
RVSM	=	Reduced Vertical Separation Minimum
SET-IMC	=	Single - Engined Turbine Aeroplane Operations at night or in IMC
SPA	=	Specific approval
SAM	=	Specific Approvals Manager
SME	=	Subject Matter Expert
TSO	=	Technical Standard Order

GUIDELINES FOR COMPLETING THIS APPLICATION FORM

All applicants shall fill all sections of this application form. If applying for multiple specific approvals, only ONE section A to section C is required, followed with all the relevant section D and section E as applicable to the SPA being applied for.

All information will be used to assess if the applicant is entitled to a Specific Approval. An incomplete, poorly prepared or inaccurate application may:

- Result in rejection of the application
- Result in delays
- Result a refusal to issue the SPA.

Please remember it is an offence to make a false declaration in this form in accordance with Regulation 164 of the Civil Aviation Regulations 2016 (MCAR 2016)

If the form is filled by hand, use block letters and either a black or blue ballpoint pen. Some questions contain check boxes. Annotate with a ✓ where appropriate. This information is used by the F.O.I/A.W.I when going through the application package.

Section A – Details of the applicant					
Applicant type: ☐ Initial issue of Specific Approval ☐ Variation to existing Specific Approval			AOC Number: Proposed Start Date:		
Details of the operator of the aircraft:					
Name of Operator					
Trading name if different					
Phone			Fax		
Registered Address					
			City		
	State		Postcode		
Details of the person that you wish CAAM to contact in relation to this application					
Full Name					
Phone			Mobile		
Email					
Section B – Details of proposed type of operations					
☐ **RVSM**	☐ **PBN**	☐ **LVO specific**	☐ **EDTO**	☐ **EFB**	
☐ **MNPS**	☐ **PBCS**	☐ **CPDLC**	☐ **ADS-C**	☐ **ADS-B OUT**	
☐ **ADS-B IN**	☐ **NVIS(H)**	☐ **HHO(H)**	☐ **HEMS(H)**	☐ **HOFO(H)**	
☐ **SET-IMC**	☐ **DG**	☐ **Others**	**Specify:**		
Proposed/Approved type of operations					
☐ **Schedule**	☐ **Non-Schedule**	☐ **Passenger**	☐ **Cargo**		

Authorisation and Aircraft Details – Provide details of the aircraft.							
***Note: the column "SPA being applied for" is only applicable when applying for different SPA's on different aircraft. If applying for similar SPA's on all aircraft listed below as ticked in section B, the column need not be filled.**							
#	Aircraft Manufacturer	Aircraft Model	MSN	Registration Mark	Is it a new Aircraft? (Y/N)	Est. date of entry into service dd/mmm/yy. *(applicable to new aircraft only)*	SPA being applied for.*

(Use additional sheets if necessary)

Section C- Applicants Declaration

DECLARATION

1. I declare and undersign below that the statements, answers and attachments provided in this application form is true and correct to the best of my knowledge in accordance with Civil Aviation Regulations 2016 (MCAR) and Civil Aviation Directives (CAD).

   Giving false or misleading information is an offence under Regulation 164 of the Civil Aviation Regulations 2016 (MCAR)

2. I understand that processing the application may be delayed if:

   - The application does not accurately and completely identify my/our requirements; or
   - The details in this application are subsequently changed; or
   - Adequate supporting documentation has not been provided.

3. I understand and agree that for CAAM to proceed with this application, I must:

   - Accept the cost as per civil aviation (fees and charges) regulation; and
   - Forward the prescribed payment; and
   - Forward all supporting documentation as required by the specific approval being applied for.

Note. – CAAM may send materials/responses relating to this application by email or by mail.

Name of DFO		Signature		Date	

Section D – Flight Operations

PART A – RVSM Flight Operations Elements

Note: Documented Objective Evidence and/or Extracts of manuals must be provided to support answers listed below.

	Elements	Yes	No	If Yes, Provide details
1	Does the Aircraft Flight Manual confirm the aircraft is RVSM compliant?			
2	Do the Operations Manuals include RVSM procedures to support RVSM operations?			
3	Does the Operators MEL embody all operational procedures and processes for upgrade/downgrade of RVSM due to system failures within RVSM critical systems?			
4	Has the operator established and documented appropriate Flight Crew procedures, Initial training & Recurrent training for operations in RVSM airspace?			

If space insufficient to provide details, kindly annotate the number and provide additional details accordingly (If Required)

Part B- Monitoring Programmes (Regional Monitoring Agency) – must be completed for any application to be processed. **(Attach F2 form along with this application form)**

Section E – Airworthiness				
PART A – RVSM Airworthiness Elements				
Note: Documented Objective Evidence and/or Extracts of manuals must be provided to support answers listed below.				
	Elements	Yes	N/A	If Yes, Provide details
1	Does the Aircraft Build and/or modification status confirm the aircraft is RVSM compliant? Note: include reference to the manufacturer's statement of RVSM compliance (if applicable) Tick appropriate box: New build ☐ By Modification ☐			
2	Has any repair been embodied on the Aircraft which may affect RVSM compliance? Note: This could be related to static ports, skin waviness or to Altitude reporting systems			
3	Does the CAME include RVSM procedures to support RVSM operations and monitoring? This shall include procedure for reporting MOR/ISDR to CAAM			
4	Does the Approved Maintenance Programme include tasks and associated requirements for RVSM capability and operations?			
5	Does the Reliability Programme (if applicable) monitor all equipment and systems relevant for RVSM operations?			
6	Does the Operators MEL specify the maintenance procedures and processes for upgrade/downgrade of RVSM due to system failures within RVSM critical systems? The MEL shall address dispatch with inoperative RVSM related equipment.			
7	Is the CAMO and Part 145 Maintenance Organisation capable to maintain aircraft approved for RVSM? Focus should be on personnel qualification, training, maintenance data and tools/equipment used for RVSM maintenance.			
8	Have all the related RVSM equipment have been inspected and verified? List of equipment			

9	Has the operator established maintenance and inspection programme for altimetry System and altitude report equipment?			
10	Have the following manuals been reviewed & updated? (if applicable) I. Flight Manual/Aircraft Flight Manual supplement (AFMS) II. Maintenance Manual & Wiring Diagram Manual III. Structural Repair Manual (SRM) IV. Standard Practices Manual/Procedures Manual V. Illustrated Parts Catalogue (IPC) VI. Approved Maintenance Program(AMP) VII. Reliability Programme VIII. MMEL/MEL			
If space insufficient to provide details, Kindly annotate the number and provide additional details accordingly (If Required)				

Section E – Airworthiness	
PART B – Engineering Report and technical declaration	
Note. – This section will be attached to the engineering report.	
Details of the continuing Airworthiness Management Organisation (CAMO) Part M	
Name of organisation	
Approval Number	
Contact Reference (if applicable)	
Approved Maintenance Program (AMP) reference	
Details of Approved Maintenance Organisation (Part 145)	
Name of organisation	
Approval Number	
Contact Reference (if applicable)	
Approved Maintenance Organisation (AMO) contract reference. (if applicable)	

Technical Declaration
I hereby declare that to the best of my knowledge the particulars entered on this application are accurate and a true statement. I further declare that I hold all the necessary aircraft data and airworthiness records to enable confirmation that the aircraft is RVSM compliant and contracted CAMO & Maintenance Organisations are capable to support RVSM operations. I understand that the CAAM may conduct sample checks upon aircraft, the location of the maintenance and aircraft records.

Name of person holding technical responsibility	
Position of person holding technical responsibility	
Signature of person holding technical responsibility	
Date	

FOR CAAM USE ONLY				
Date of Initial application Received by administrator		…… Name & Signature of CAAM Personnel		
Fee payable				
Cash / Credit Card				
Receipt No.:				
Subject	**Responsible division**	**Date**	**Name & Signature**	
Application Form and application package checked for completeness.	SAM & Airworthiness SME			
Airworthiness Recommendation granted	Airworthiness SME/PMI			
Operational Approval granted *(AOC, AOC Extract, or letter of Authorisation).*	POI/SAM			
Approval process administratively completed (*OPS Spec Update, Billing, and Exchange of Certificates).*	Administrator			
Approved (if no, state reasons below))	YES		NO	
Remarks (Attach extra sheet(s) if required)**:**				