

The Civil Aviation Authority of Malaysia (CAAM) is pleased to introduce its official online appointment booking system, e-Temujanji for all license renewal at Flight Operations' One Stop Centre (OSC). Effective immediately, all air crew are required to book an appointment prior to visiting OSC. The link is available at www.caam.gov.my or alternatively, you may click the link or scan the QR code provided below.



https://etemujanji.caam.gov.my/

Operators are responsible to advise all air crew to be aware of the terms and conditions below for OSC e-Temujanji system.

- 1. Appointment slot is based on first come first serve basis.
- 2. Appointment can be made as early as three (3) months before the appointment date.
- 3. Crew will receive a confirmation email upon successful appointment booking.
- 4. Crew may reschedule or cancel the appointment through the confirmation email.
- 5. The black-out date indicates closure of OSC.
- 6. Crew may be requested to present the booking confirmation email to the OSC personnel.
- 7. Crew are required to strictly follow the booked appointment slot and be present at OSC at least 15 minutes earlier. Crew may be denied if they show up later than the appointment slot.
- 8. Please do not create multiple appointment bookings as it may block you from the e-Temujanji system.
- 9. Crew are required to ensure complete submission of application with the required supporting documents. Incomplete documents submission will be rejected. Kindly refer to CAAM official website for further application information.
- 10. CAAM OSC only accept card (debit/credit) payment. Strictly NO cash transaction.
- 11. Crew are to carefully observe and comply to the latest SOP guided by the National Security Council (NSC) during the visit to OSC.

With the OSC e-Temujanji, CAAM hopes to ease the process for all air crew visiting OSC.

Flight Operations Civil Aviation Authority of Malaysia 10 June 2021

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