



**FLIGHT OPERATIONS DIVISION
SPECIFIC APPROVALS
APPLICATION FORM**

CAAM/BOP/SPA/GEN

About this Application Form:

This form is approved by the Civil aviation authority of Malaysia (CAAM) for the issuance of specific approvals. The application form is made up of five sections as follows:

- 1) Section A- Details of the Applicant
- 2) Section B- Details of Proposed/ Approved Type of Operations
- 3) Section C- Applicant(s) Declaration
- 4) Section D- Flight Operations Section
- 5) Section E- Airworthiness Section

Abbreviations

AFM	=	Aircraft Flight Manual
AMMD	=	aircraft moving map display
AMO	=	Approved Maintenance Organisation
AOC	=	Air operator certificate
AWI	=	Airworthiness Inspector
CAAM	=	The Civil Aviation Authority of Malaysia
CAD	=	Civil Aviation Directives
CAGM	=	Civil Aviation guidance manual
CAMO	=	Continuing Airworthiness Management Organisation
DG	=	Dangerous goods
EDTO	=	Extended diversion time operations
EFB	=	Electronic. Flight bag
FOI	=	Flight Operations Inspector
HEMS (H)	=	Helicopter Emergency Medical Service
HHO (H)	=	Helicopter Hoist Operations
HOFO (H)	=	Helicopter Offshore Operations
IMC	=	Instrument meteorological conditions
LVO	=	Low Visibility Operations
MCAR	=	Malaysian Civil Aviation Regulations
MOE	=	Maintenance Organisation Exposition
NAT-HLA	=	North Atlantic High-Level Airspace
NVIS (H)	=	Night Vision Imaging Systems
PMI	=	Principal Maintenance Inspector



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POI	=	Principal Operations Inspector
PBN	=	Performance based navigation
RVSM	=	Reduced Vertical Separation Minimum
SET-IMC	=	Single - Engined Turbine Aeroplane Operations at night or in IMC
SPA	=	Specific approval
SAM	=	Specific Approvals Manger
SME	=	Subject Matter Expert
TSO	=	Technical Standard Order

GUIDELINES FOR COMPLETING THIS APPLICATION FORM

All applicants shall fill all sections of this application form. If applying for multiple specific approvals, only ONE section A to section C is required, followed with all the relevant section D and section E as applicable to the SPA being applied for.

All information will be used to assess if the applicant is entitled to a Specific Approval. An incomplete, poorly prepared or inaccurate application may:

- Result in rejection of the application
- Result in delays
- Result a refusal to issue the SPA.

Please remember it is an offence to make a false declaration in this form in accordance with Regulation 164 of the Civil Aviation Regulations 2016 (MCAR 2016)

If the form is filled by hand, use block letters and either a black or blue ballpoint pen. Some questions contain check boxes or columns to be ticked, Annotate with a ✓ where appropriate. This information is used by the F.O./A.W.I when going through the application package.

Section A – Details of the applicant									
Applicant type:		AOC Number: <input type="text"/>							
<input type="checkbox"/>	Initial issue of Specific Approval		Proposed Start Date: <input type="text"/>						
<input type="checkbox"/>	Variation to existing Specific Approval								
Details of the operator of the aircraft:									
Name of Operator		<input type="text"/>							
Trading name if different		<input type="text"/>							
Phone		Fax <input type="text"/>							
Registered Address		<input type="text"/>							
		<input type="text"/>		City <input type="text"/>					
		State <input type="text"/>	<input type="text"/>	Postcode <input type="text"/>					
Details of the person that you wish CAAM to contact in relation to this application									
Full Name		<input type="text"/>							
Phone		Mobile <input type="text"/>							
Email		<input type="text"/>							
Section B – Details of proposed type of operations									
<input type="checkbox"/>	RVSM	<input type="checkbox"/>	PBN	<input type="checkbox"/>	LVO	<input type="checkbox"/>	EDTO	<input type="checkbox"/>	EFB
<input type="checkbox"/>	MNPS	<input type="checkbox"/>	PBCS	<input type="checkbox"/>	CPDLC	<input type="checkbox"/>	ADS-C	<input type="checkbox"/>	ADS-B OUT
<input type="checkbox"/>	ADS-B IN	<input type="checkbox"/>	NVIS(H)	<input type="checkbox"/>	HHO(H)	<input type="checkbox"/>	HEMS(H)	<input type="checkbox"/>	HOFO(H)
<input type="checkbox"/>	SET-IMC	<input type="checkbox"/>	DG	<input type="checkbox"/>	Others Specify:				
Proposed/Approved type of operations									
<input type="checkbox"/>	Schedule	<input type="checkbox"/>	Non-Schedule	<input type="checkbox"/>	Passenger	<input type="checkbox"/>	Cargo		

Section C- Applicants Declaration**DECLARATION**

1. I declare and undersign below that the statements, answers and attachments provided in this application form is true and correct to the best of my knowledge in accordance with Civil Aviation Regulations 2016 (MCAR) and Civil Aviation Directives (CAD).

Giving false or misleading information is an offence under Regulation 164 of the Civil Aviation Regulations 2016 (MCAR)

2. I understand that processing the application may be delayed if:
- The application does not accurately and completely identify my/our requirements; or
 - The details in this application are subsequently changed; or
 - Adequate supporting documentation has not been provided.
3. I understand and agree that for CAAM to proceed with this application, I must:
- Accept the cost as per civil aviation (fees and charges) regulation; and
 - Forward the prescribed payment; and
 - Forward all supporting documentation as required by the specific approval being applied for.

Note. – CAAM may send materials/responses relating to this application by email or by mail.

Name of DFO		Signature		Date	
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Section D & Section E: Flight operations and Airworthiness elements

Tick the PBN specification being applied for in Part A and use the job aid that corresponds to the PBN specification required as per CAGM 6008 (II) PBN.

PART A – PBN Specification Being Applied for	
A	<input type="checkbox"/> RNAV 1 and RNAV 2
B	<input type="checkbox"/> RNAV 5
C	<input type="checkbox"/> RNAV 10
D	<input type="checkbox"/> RNP 1
E	<input type="checkbox"/> RNP 2
F	<input type="checkbox"/> RNP 4
G	<input type="checkbox"/> A RNP
H	<input type="checkbox"/> RNP APCH
I	<input type="checkbox"/> RNP AR APCH
PART B - Job Aid - Use the job aid that corresponds to the PBN specification.	
Refer to Note 2 below.	

The application process is common for all navigation specifications but each navigation specification has specific elements that must be addressed. The following describes the process to complete an application for approval for a PBN navigation specification:

- 1) complete this PBN Application Form
- 2) complete the general approval application specific elements and the specific elements for the navigation specification being applied for, these may be obtained on the CAAM website. (e.g., if applying for RNAV 10, the general approval application specific elements and the RNAV 10 approval application specific element forms are required to accompany this application)
- 3) combine this PBN Application Form and specific element(s) to form the complete approval application.

FOR CAAM USE ONLY				
Date of Initial application Received by administrator		<p style="text-align: right;">..... Name & Signature of CAAM Personnel</p>		
Fee payable				
Cash / Credit Card				
Receipt No.:				
Subject	Responsible division	Date	Name & Signature	
Application Form and application package checked for completeness.	SAM & Airworthiness SME			
Airworthiness Recommendation granted	Airworthiness SME			
Operational Approval granted (<i>AOC/OpsSpec.</i>)	SAM			
Approval process administratively completed (<i>OPS Spec Update, Billing, and Exchange of Certificates.</i>)	Administrator			
Approved (if no, state reasons below)	YES		NO	
Final report by SAM (Attach extra sheet(s) if required):				
Name of CAAM Director of Flight Operations		Signature		Date

CAAM Record and Filing			
1	File Reference No.:		
2	Filing Date:		
3	Database update date <i>(if applicable)</i> :		
4	Compilation of BOP documents	<input type="checkbox"/> YES	<input type="checkbox"/> NO
5	Compilation of BAW documents	<input type="checkbox"/> YES	<input type="checkbox"/> NO
6	Comment(s) <i>(if any)</i> :		
Administrative Officer Name/Stamp		Administrative Officer Signature	Date