|  |  |
| --- | --- |
|  | **CIVIL AVIATION AUTHORITY OF MALAYSIA** |
| **APPLICATION FOR CONTINUING AIRWORTHINESS MANAGEMENT ORGANISATION (CAMO) APPROVAL (CAAM PART M SUBPART G)***(Civil Aviation Regulation 2016)* |
|  |
| **SECTION 1 – APPLICANT FOR** |  |
|  |  |
| 1.1 | APPLICATION FOR (Please tick the appropriate box) | **:** | **[ ]** Initial  **[ ]** Variation  **[ ]** Renewal |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **SECTION 2 – APPLICANT DATA** |  |
|  |  |
| 2.1 | Company Registered Name | **:** |  |  |
|  |  |  |
| 2.2 | Address | **:** |  |  |
|  |  |  |  |  |
| 2.3 | Organisation Approval No. | **:** | a. | CAMO *(n/a for initial)*  | : |       | b. | AOC No.*(if any)* | : |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **SECTION 3 – ACCOUNTABLE MANAGER CONTACTS** |  |
|  |  |  |  |  |
| 3.1 | Name and title | **:** |  |  |
|  |  |  |  |  |
| 3.2 | Job Title | **:** |  |  |
|  |  |  |  |  |
| 3.3 | Phone / Fax | **:** |  |  |
|  |  |  |  |  |
| 3.4 | Email | **:** |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **SECTION 4 – PERSON IN CHARGE OF QUALITY SYSTEM**  |  |
|  |  |  |  |  |
| 4.1 | Name and title | **:** |  |  |
|  |  |  |  |  |
| 4.2 | Job Title | **:** |  |  |
|  |  |  |  |  |
| 4.3 | Phone / Fax | **:** |  |  |
|  |  |  |  |  |
| 4.4 | Email | **:** |  |  |
|  |  |  |  |  |
| **SECTION 5 – SCOPE OF WORK** |  |
|  |  |  |  |  |
| 5.1 | a. | Aircraft type with engine(s) fitted | **:** |  | b. | Approved Maintenance Programme Reference | **:** |  |  |
| 5.2 | a. | Aircraft type with engine(s) fitted | **:** |  | b. | Approved Maintenance Programme Reference | **:** |  |  |
| 5.3 | a. | Aircraft type with engine(s) fitted | **:** |  | b. | Approved Maintenance Programme Reference | **:** |  |  |
| 5.4 | a. | Aircraft type with engine(s) fitted | **:** |  | b. | Approved Maintenance Programme Reference | **:** |  | **Click to add row** |

|  |  |
| --- | --- |
| **SECTION 6 – ORGANISATION DETAILS** |  |
|  |  |  |  |  |
| 6.1 | Privilege  | **:** | **[ ]** Airworthiness Review  **[ ]** Permit to Fly |  |
|  |  |  |  |  |
| 6.2 | Location | **:** |  |  |
|  |  |  |  |  |
| **SECTION 7 – DOCUMENT SUBMITTED REFERENCE** |  |
|  |  |  |  |  |
| 7.1 | Compliance matrix |  |  |  |
|  |  |  |  |  |
| 7.2 | Continuing Airworthiness Management Exposition (CAME) |  |  |  |
|  |  |  |  |  |
| 7.3 | Nominated personnel (Form 4) |  |  |  |
|  |  |  |  |  |
| 7.4 | Company’s registration certificate with registered address |  |  |  |
|  |  |  |  |  |
| 7.5 | List of the names of the board of directors |  |  |  |
|  |  |  |  |  |
| 7.6 | Management of change |  |  |  |
|  |  |  |  |  |
| 7.7 | Others (please specify) : |  |  |  |
|  |  |  |  |  |
|  |  |  |  |
| **SECTION 8 – ACCOUNTABLE MANAGER DECLARATION**  |  |
|  |  |  |  |  |
| I declare that the above particulars and documents submitted with this application are true in every respect. I have understood that I am submitting an application for which fees or charges will be levied by the CAAM in accordance with Civil Aviation (Fees and Charges) Regulations 2016. I declare to be aware that fees or charges, as well as all associated costs must be paid whether or not the application is successful and that they are not be refundable. Moreover, I declare that I am aware of the consequences of non-payment |  |
| 8.1 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | Name of Accountable Manager |  | Signature |  | Date |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **SECTION 9 – CAAM OFFICIAL USE ONLY** |  |
|  |  |  |  |  |
|  | Received by | **:** |  | **Date** | **:** |  |  |
|  |  |  |  |  |  |  |  |
|  | Approved by | **:** |  | **Date** | **:** |  |  |
|  |  |  |  |  |

|  |
| --- |
| **INSTRUCTIONS** |
| SECTION 1  |
| 1.1 | Tick (X) for status of application either issuance or variation or renewal. |  |
| SECTION 2  |
| 2.1 | Fill up the name of the legal entity making the application as per the company’s registration certificate. |  |
| 2.2 | Fill up the registered business address. |  |
| 2.3a | Fill up the CAMO organization approval number issued by CAAM. (not applicable for initial application) |  |
| 2.3b | Fill up the AOC number issued by CAAM. (if applicable). |  |
| SECTION 3 |
| 3.1 | Fill up the name and title of the accountable manager. (or proposed person for initial application) |  |
| 3.2 | Fill up the job title held within the organisation. (or proposed job title for initial application) |  |
| 3.3 | Fill up the phone or fax number of the accountable manager. |  |
| 3.4 | Fill up the official email address of the accountable manager. |  |
| SECTION 4 |
| 4.1 | Fill up the name and title of the person in charge of quality system (or proposed person for initial application) |  |
| 4.2 | Fill up the job title held within the organisation. (or proposed job title for initial application) |  |
| 4.3 | Fill up the phone or fax number of the person in charge of quality system. |  |
| 4.4 | Fill up the official email address of the person in charge of quality system. |  |
| SECTION 5 |
| 5.1a | Fill up details of the aircraft manufacturer and model including its engine, as per aircraft and engine Type Certificate Data Sheet. Example: Boeing 737-400 fitted with CFM56-7B engines (or aircraft manufacturer and model for which the organisation proposed to provide continuing airworthiness management for initial and variation application) |  |
| 5.1b | Fill up the approved aircraft maintenance programme reference of each aircraft type stated in Section 5.1a (or proposed aircraft maintenance program reference for initial and variation application) |  |
| 5.2a | Fill up aircraft data as per instruction in Section 5.1a if the CAMO manages more than one aircraft.  |  |
| 5.2b | Fill up approved maintenance programme data as per instruction in Section 5.1b if the CAMO manages more than one aircraft. |  |
| 5.3a | Fill up aircraft data as per instruction in Section 5.1a if the CAMO manages more than two aircraft.  |  |
| 5.3b | Fill up approved maintenance programme data as per instruction in Section 5.1b if the CAMO manages more than two aircraft. |  |
| 5.4a | Fill up aircraft data as per instruction in Section 5.1a if the CAMO manages more than three aircraft.  |  |
| 5.4b | Fill up approved maintenance programme data as per instruction in Section 5.1b if the CAMO manages more than three aircraft. |  |
| 5.4+ | Click (+) button to add row and include more aircraft if the CAMO manages more than four aircraft. Fill up number 5.5, 5.6 and etc. Fill up data at column (a) and (b) as per stated in Section 5.1a and 5.1b  |  |
| SECTION 6 |
| 6.1 | Tick (X) the privilege of organisation currently held. (or proposed to increase capability for initial and variation application) |  |
| 6.2 | Fill up the name of location that includes the district and state where the organisation currently operated. Example: Subang, Selangor (or proposed location for initial and variation application) |  |
| SECTION 7 |
| 7.1 | Fill up the reference of Civil Aviation Directive (CAD) 6802 compliance matrix. |  |
| 7.2 | Fill up the reference of CAME |  |
| 7.3 | Fill up the name of Nominated personnel Form 4 other than stated in Section 3 & 4. |  |
| 7.4 | Fill up the reference of company’s registration certificate complete with registered address |  |
| 7.5 | Fill up the reference document stated a list of the names of the board of directors. |  |
| 7.6 | Fill up the reference of management of change document. (not applicable for initial application) |  |
| 7.7 | Fill up the supporting document reference (if any) |  |
| SECTION 8 |
| 8.1 | Fill up the name, signature and date. |  |
| SECTION 9 |  |
|  | To be filled up by CAAM |  |
|  | Fill up the name signature and date when Airworthiness Division received the application |  |
|  | Fill up the name signature and date when Airworthiness Division issued CAMO approval |  |