



CIVIL AVIATION AUTHORITY OF MALAYSIA

OCCURRENCE REPORT FORM

Date received: (ATM Division use only)	Media Impounded	Yes	No	IO: (ATM Division use only)
Occurrence: ☐ Loss of Separation / AIRPROX ☐ TCAS RA Alert ☐ Level Bust ☐ Ground Incident ☐ Go Around - Inadequate Space	Date:	Case No: (ATM Division use only)		
	Time (UTC):	Workload: ☐ Low ☐ Normal ☐ High		
	Sector / Position / Frequency:			
Location of the Incident				
On Ground		In Air		
Runway:	Fix	Route	Distance	Closest Distance
Taxiway:				Horizontal
Intersection:				Vertical

AIRCRAFT INVOLVED:

	Aircraft 1	Aircraft 2
Call Sign	_____	_____
Identification (SSR Code)	_____	_____
Aircraft Type	☐ Air Carrier ☐ Military ☐ General Aviation ☐ Other	☐ Air Carrier ☐ Military ☐ General Aviation ☐ Other
Departure	_____	_____
Destination	_____	_____
Actual (FL / Altitude)	_____	_____
Cleared (FL / Altitude)	_____	_____
Flight Phase	☐ IFR ☐ VFR ☐ Climbing ☐ Descending ☐ Cruise ☐ Holding Pattern ☐ Approach	IFR VFR Climbing Descending Cruise Holding Pattern Approach
Was the aircraft in radar coverage?	☐ Yes ☐ No	Yes No
Communication with the pilot	☐ Yes ☐ No	Yes No
Did either pilot report the occurrence?	☐ Yes ☐ No	Yes No
Occurrence related to ACAS / TCAS	TA RA Not Sure	TA RA Not Sure
ACAS / TCAS Equipped	Yes No Not Sure	Yes No Not Sure
*Did either pilot ask for traffic information?	Yes No	Yes No
*If 'Yes', was it before manoeuvring?	Yes No	Yes No
Observed pilot response:	Descent Climb	Descent Climb
	Turn No Response	Turn No Response
Was the action taken by the pilot justified in your view?	Yes No	Yes No
Did the occurrence disrupt your activities	Yes No	Yes No
Will recorded data become available	Yes No	Yes No

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.

WATCH MANAGER'S / TOWER SUPERVISOR'S SUGGESTIONS / COMMENT:

ATCO Involved:					Trainee Involved:					
Material Attached:	<i>Controller's Report</i>		<i>Logbook</i>		<i>FPL</i>		<i>Flight Strips</i>			
	<i>Break Shift Roster</i>		<i>NOTAM</i>		<i>METAR</i>					

Forwarded to Safety Management Unit, ATM Division on for investigation.

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