



JOB OPENING!



N CAAM

ASSISTANT ACCOUNTANT OFFICER GRADE W32

(CONTRACT OF SERVICE)

VACANCY: 1

LOCATION: HEADQUARTERS, W.P PUTRAJAYA

JOB DESCRIPTION:

- Collaborate with Finance Manager and other team members to successfully execute various accounting tasks for a smooth financial process.
- Oversee the daily/monthly financial transactions.
- Supervise the preparation of the annual budgeting, managing the expenditure reports and allocation of the budget.
- Accountable to ensure the implementation of CAAM's accounting system is in accordance with relevant Government's procedures and regulation.

Eligible candidates are invited to apply for the above position by submitting application form, resume, academic qualifications, and any supporting documents via www.caam.gov.my/resources/announcements/career/. Kindly note that only applications submitted via CAAM website are accepted for the hiring process.

The closing date for application is before 5pm, 15th November 2021.

*Recruitments are subject to vacancy and only shortlisted candidates will be called for an interview.

(CIVIL AVIATION AUTHORITY OF MALAYSIA)

No. 27 Persiaran Perdana, Presint 4, Aras 1-4, Blok Podium 62618 Putrajaya

+6 03 8871 4000 | +6 03 8890 1640

<https://www.caam.gov.my>