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|  | **AVIATION INDUSTRY UNIT**  Air Traffic Management Division  Civil Aviation Authority of Malaysia (CAAM),  Kuala Lumpur Air Traffic Control Centre (KLATCC),  Level 2 West Wing Terminal North, Jalan CTA 3,  Kuala Lumpur International Airport (KLIA),  64000 SEPANG, SELANGOR,  MALAYSIA.  Tel: 6 03-8529 1308  Email: aftn@caam.gov.my  AFTN: WMKKYAYT & WMKKYAYX | **Form**  **AT001-GA** |

**PERMIT FOR FOREIGN REGISTERED AIRCRAFT / GENERAL AVIATION OPERATIONS IN MALAYSIA**

The following information to be completed by the applicant/operator/agent/ground handler:

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| **(A) – AIRLINES/OPERATOR/COMPANY INFORMATION** | | |
| 1 | Registered Company Name |  |
| 2 | Trading Name (if different) |  |
| 3 | Registered Business Address |  |
| 4 | Postal Address (if different to the registered Business Address) |  |
| 5 | Contact Person  (Name/Tel/Position/Email/AFTN) |  |

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| **(B) – DETAILS OF FLIGHT** | | |
| 1 | Purpose of flight   |  |  | | --- | --- | |  | Tick | | Overflight |  | | Private Non-Revenue |  | | Private Non-Revenue Medevac / Medivac / Air Ambulance |  | | Private / General Aviation Charter involving hire & reward or revenue:  (Medevac / Medivac / Air Ambulance)  **(To apply using Form AT-004)** |  | | Tech-stop (Refuel / Crew rest / etc) |  | | Other(s) |  |   Please Specify…………………………………… | |
| 2 | Flt Number / Call-sign / Acft Regn |  |
| 3 | Type of Aircraft |  |
| 4 | Capacity /Configuration of aircraft |  |
| 5 | Nationality and registration marks of the aircraft |  |
| 6 | MTOW |  |
| 7 | Name of Pilot-In-Command and number of crew |  |
| 8 | Name, nationality and address of registered owner of aircraft |  |
| 9 | Name, nationality and address of aircraft operator (if different from registered owner) |  |
| 10 | Name of authorised / appointed / licensed Ground Handler/handling agent at point of landing in Malaysia. |  |
| **On Board @ Cargo Details:** | | |
| 11 | General Description of the Goods @ Cargo carried (If any) |  |
| 12 | Any Arms, Ammunition, radioactive or Dangerous Goods? If so attached a copy of DGCA Permit. |  |
| 13 | Any Special Equipment like aerial photography, remote sensing camera, night vision camera on board? If so, attach a copy of DGCA permit. |  |

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| **(C) – DETAILS OF PAX** | | | | |
| No\*. | Name (s) | Sex | Nationality | ID/Passport NO. |
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\*Please provide attachment if insufficient space or GENDEC. Refer to **NOTE: Para d (vi)**

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| **(D) - Details of route, point of departure, landing in Malaysia and final destination {Proposed time table (ETA/D in UTC at points in Malaysia. Point of Departure and Destination (specify IATA Three letter codes or ICAO Four letter location indicator}:** | | | | | |
| DOF | Departure Airport | UTC | Destination Airport | UTC | Remarks |
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| Any other information that may be relevant to the proposed operation. | |  | | | |

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| **(E) - DECLARATION** | | |
| 1 | Name of applicant (In full) |  |
| 2 | Designation / Position |  |
| 3 | Email address |  |
| 4 | Telephone/Mobile phone/Fax |  |
| 5 | AFTN (if any) |  |
| 6 | We/I hereby declare that all statements and information made above are true and correct. We/I have not withheld any information or made any misleading statement and We/I understand that any false or misleading statements made above may cause the application to be rejected by the Civil Aviation Authority of Malaysia. | |
| 7 | Signature  Date  Company’s Endorsement |  |

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| **NOTE:** | |
| a. | A separate request for approval is required if the aircraft intend to land at MILITARY AIRFIELD i.e. Kuantan (WMKD), Labuan (WBKL) Gong Kedak (WMGK) or Butterworth (WMKB):  MARKAS PEMERINTAHAN OPERASI UDARA (Defence Operation Rooms/DOR)  (A3 – Pusat Operasi Tentera Udara),  Pangkalan Udara Subang,  40000 Shah Alam,  Selangor Darul Ehsan  MALAYSIA.  Tel: +603-7841 7089 / 7090  +603- 7844 4700 (Ext: 3275)  Email: [potu\_atoc@yahoo.com](mailto:potu_atoc@yahoo.com)  POC : Mej Mohd Raniza bin Ab Rahman |
| b. | A separate request for approval is required from SENAI AIRPORT TERMINAL SERVICES SDN BHD (SATS) if the aircraft intend to land at WMKE / KTE (Kerteh):  Airport Manager  SENAI AIRPORT TERMINAL SERVICES (SATS),  24300 Kerteh, Kemaman,  Terengganu, Malaysia  Tel: 09-8261566 / 8262601  Fax: 09-8261615 / 8262501  Email: [farhan@senaiairport.com](mailto:farhan@senaiairport.com)  Email Signature 2020 |
| c. | Slot time confirmation, if landing at any airport(s) in Malaysia:  Manager  National Slot Coordination Malaysia (NSCM),  Malaysia Airport (Sepang) Sdn. Bhd.  4th Floor, Airport Management Centre,  KL International Airport,  64000 KLIA Sepang,  Selangor, Malaysia  Tel: 603-8776 3027 / 63045 / 63013 / 63483 / 63345  Office hour: 0830am – 1730pm  Fax: 603-8776 3474  Email: nscm@malaysiaairports.com.my |
| d. | **If landing** at any airport(s) in Malaysia, the following documents must be submitted together with the application form:   1. a copy of the Certificate of Airworthiness (COA); 2. a copy of the Certificate of Registration (COR); 3. a copy of the Certificate of Insurance; 4. a copy of the Air Operator Certificate (AOC), if any; 5. a copy of the pilot’s licenses issued by the Civil Aviation Authority of the State of Registrar; 6. GENDEC (Crew & Passenger manifest) – ICAO Annex 9 Appendix 1 & 2: and 7. Letter of Declaration (To be furnished by the aircraft’s owner /aircraft’s operator).   **REMINDER:**   1. **Laws of Malaysia – Act 3- Civil Aviation Act 1969 - ACT A1497**   **Giving False or misleading Information, evidence or document**  24LF. A person who fails to disclose or omits to give any relevant information or evidence or document, or provides any information, evidence or document that he knows or has reason to believe is false or misleading, in response to a direction issued by the Director General or authorized officer, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding five hundred thousand ringgit or to imprisonment for a term not exceeding three years or to both.   1. **MCAR 2016 –PART XVIII – General Aviation**   Regulation 145 – Interpretation  Regulation 146 – Malaysia aircraft used in general aviation operation  Regulation 147 – Foreign registered aircraft used in general aviation operation   1. **MCAR 2016 – PART XVIIII – Foreign Aircraft Operation**   Restriction to respect carriage for valuable consideration in foreign registered aircraft  Regulation 148 (1) (2) (3)   1. **AIC Malaysia 02/2010 (8 Apr)**   PRIVATE FLIGHT OR GENERAL AVIATION OPERATIONS IN MALAYSIA  **(MALAYSIAN AND FOREIGN REGISTERED AIRCRAFT)**   1. **MITI – Ministry of International Trade & Industry** (Strategic Trade Act 2010, if related). |
| e. | **ANFC** – to settle ANFC Billing before departure. |
| f. | **FORM AT001-GA** - Application contains details as in AT001-GA should reach CAAM by email or AFTN at least **3 working days** prior to the aircraft departure or landing and including overflight. ***Assessment of your application will not commence until receipt of all documentation***.  Working hours:  Monday – Friday (0800am – 1700pm LT / 0000 – 0900 UTC) |
| g. | **VALIDITY** - the validity of permit is 72 hours. |
| h. | **FPL** - Please include approval number in Item 18 of the FPL. Refer to NOTAM A2494/21. |
| i | A permit shall be obtained for every arrival and departure into any Malaysian Airport, including overflying Malaysian Airspace. |
| j. | **KL ATCC**  – For FIR I (KUALA LUMPUR), to contact Watch Supervisor KL ATCC if outside office hours/weekend/public holiday at:  TEL: 6-03-8529 1200 / 1242 / 1245  FAX: 6-03-8529 1240 / 1210  AFTN: WMFCZQZX  EMAIL: [klatcc@caam.gov.my](mailto:klatcc@caam.gov.my)  **KK ATCC**  – For FIR II (KOTA KINABALU), to contact Watch Supervisor KK ATCC if outside office hours/weekend/public holiday at:  TEL: 088-224911 or 088-224404  AFTN: WBKKYAYS or WBFCZQZX  FAX: 088-219170 or 088-219198  EMAIL: [supervisorkk@caam.gov.my](mailto:supervisorkk@caam.gov.my) |

**Updated: 14 March 2022**

Aviation Industry Unit (Previously under Air Transport Division & Strategic Affairs Division)

Air Traffic Management Division

Civil Aviation Authority of Malaysia (CAAM*)*