



ENROLMENT OF CADET PILOTS INTO CAAM APPROVED TRAINING ORGANISATION (ATO)

1 Introduction

- 1.1 In preparation for the anticipated rise in demand for pilots amid the gradual recovery of the aviation sector globally, it should be noted that applicants looking to become cadet pilots are to apply for flight training from Approved Training Organisation (ATO) certified by the Civil Aviation Authority of Malaysia (CAAM).
- 1.2 Cadet pilots looking for employment with local operators (airlines) shall hold a valid Malaysian Professional Pilot Licence, issued by CAAM. Those who are interested to join the professional pilot training programme may write to CAAM with their academic certificates for initial vetting by CAAM before enrolling into an ATO. The request letter for acceptance for professional pilot training program form can be obtained from [CAAM's website](#).

2 Purpose

- 2.1 This Advisory Information (AI) is to advise applicants who seek to enrol into pilot training programmes to do their due diligence and ensure the ATO as well as the training programmes are approved by CAAM before the initial application process.
- 2.2 It is important for applicants to ensure the validity of the ATO, and any third-party agents involved during the enrolment process. This is to avoid potential concerns brought by third-party agents such as students registering for training programmes that were not approved by CAAM and other payment-related issues. Such situation may lead to disruption in the training process and cadet pilots unable to obtain a valid Malaysian pilot licence.

3 CAAM Function

- 3.1 The regulatory responsibility of civil aviation technical matters is vested in CAAM. CAAM's main role is to contribute to the development of Malaysia's civil aviation technical sector and mandated to comply with ICAO's standards to keep aviation safe, secure and efficient.

3.2 Among CAAM's key functions are to regulate, facilitate and promote the nation's aviation/aerospace industry as well as to ensure that the national and international obligations of Malaysia in matters relating to civil aviation can be carried out, and the universal safety and security standards and requirements in civil aviation are implemented, complied with and well-maintained. The establishment of CAAM is also to ensure affairs involving Malaysia's civil aviation industry meet the safety standards and procedures recommended by ICAO.

3.3 Under Malaysian Civil Aviation Regulation (MCAIR) 2016 regulation 64, CAAM shall

- a) Approve any course of training or instruction;
- b) Authorize any person to conduct any examination; and/or
- c) Approve any person or organisation to provide any course of training or instruction,

Provided the applicant follow the approval requirements as determined by CAAM.

3.4 CAAM publishes Directives with regards to licence issuance and certification of ATO, namely Civil Aviation Directives (CAD), CAD 1 – Personnel Licensing (PEL), CAD 1011 – Approved Training Organisation (ATO) and CAD 1002 – Flying Club Providing Instructional Flying (FC). The CADs lay the requirements that ATO must comply with prior to CAAM granting operational approval.

3.5 CAAM to date has certified

- a) 9 local Approved Training Organisation – Flight Training Organisation (ATO-FTO);
- b) 1 foreign Approved Training Organisation – Flight Training Organisation (ATO-FTO);
- c) 6 local Approved Training Organisation – Type Rating Training Organisation (ATO-TRTO);
- d) 6 foreign Approved Training Organisation-Type Rating Training Organisation (ATO-TRTO); and
- e) 2 Remote Pilot Training Organisation (RPTO).

3.6 ATOs approved by CAAM will be given an approval certificate indicating the list of training programmes that can be carried out by the ATO and only CAAM approved programmes can be conducted by the ATO. The list of training approved, type of aircraft used, name of post holders and instructors involved in the provision of training is available in the training specifications of the certificate.

3.6.1 ATO can be subdivided into three (3) broad categories:

- a) **Flying Club (FC)** providing instructional can provide instructional up to Private Pilot Licence (PPL) only.
- b) **ATO-FTO** may provide instructional training for Private Pilot Licence (PPL), Commercial Pilot Licence/Instrument Rating with Frozen Airline Transport Pilot Licence (CPL/IR Frozen ATPL) and Multi Pilot Licence (MPL).
- c) **ATO-TRTO** provides type rating simulator training mainly for pilots working in airlines.

3.6.2 The [updated list of ATOs approved by CAAM](#) can be obtained from CAAM's website.

3.7 **Renewal of the approval**

3.7.1 A Certificate of Approval (COA) issued by CAAM has a validity period of up to 5 years. Prior to the renewal of the approval, ATOs must pass a rigorous audit to ensure the standard of training and safety meets the necessary requirements stated in the Regulations and Directives.

3.8 **Changes in the scope of the approval**

3.8.1 As aviation training is a dynamic activity, ATOs may want to provide new training or amend their training programme to take advantage of new training equipment or facilities. In such case, the ATO must provide supporting information to CAAM and meet the satisfactory assessment prior to the granting any approvals.

3.9 **Continued surveillance after the approval**

3.9.1 Once approved, ATOs will be subjected to continued surveillance by CAAM to ensure that the ATO is operating within the terms of its approval and as described in its training and procedures manual and the training specifications.

4 **Recommendation**

4.1 Enthusiast pilots who wish to obtain a Malaysian pilot Licence should ensure the training programme applied for is an approved programme by CAAM and the ATO holds a valid CAAM approval. Should there be a third-party agent involved during the enrolment process, applicants must be mindful of the risks involved.

4.2 CAAM holds the regulatory responsibility of providing safety and security oversight on all civil aviation matters in Malaysia.



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