



WE ARE HIRING

ASSISTANT ADMINISTRATIVE OFFICER (INTERNAL AUDITOR) GRADE N29 (CONTRACT)

**LOCATION: INTERNAL AUDIT AND INTEGRITY UNIT,
HEADQUARTERS PUTRAJAYA**

JOB DESCRIPTION:

Responsible for assisting in the execution of audit assignments in accordance with Chief Executive Officer's approved Annual Audit Plan and to ensure that the audit is in compliance with the Audit Manual's standards, as well as supporting the agency in carrying out its functions efficiently and effectively; Manage all aspects of the Annual Audit Plan and Report for the completion of audit work throughout the year; and to ensure good governance is accomplished.

Eligible candidates are encouraged to apply for the aforementioned position by submitting an application form, resume, academic qualifications, and supporting documents via www.caam.gov.my/resources/announcements/career/. Kindly note that only applications submitted through the CAAM website will be considered.

The deadline for applications is **1st June, 2022, at 11:59 p.m.**

Recruitments are subject to vacancies, and only candidates who have been shortlisted for an interview will be contacted.



www.caam.gov.my