



**PIHAK BERKUASA PENERBANGAN AWAM MALAYSIA  
CIVIL AVIATION AUTHORITY OF MALAYSIA**

**DESIGNATED FLIGHT EXAMINER (DFE) APPLICATION FORM**

INITIAL     RENEWAL     RENEWAL AFTER EXPIRY  
 DFE (1)     DFE (2)     DFE (3)     SDFE

*NOTE: for SDFE applications, tick on the SDFE box and appropriate DFE category box*

**IMPORTANT NOTICES**

1. This form, when completed, should be forwarded to the ONE STOP CENTER, CAAM.
2. The fee for the issue of an examiner rating, if paid by bank draft, shall be made payable to CAAM.
3. The payment and document certifying details can be found in CAGM 1001 – FCL.
4. Evidence of qualifications must meet the requirements for the issue of the licence.
5. All dates are written in dd/mm/yy.

**FOR OFFICIAL USE**

FEE PAYABLE:

RECEIPT NO:

DATE:

SIGNATURE:

**SECTION 1: PERSONAL PARTICULAR OF APPLICANT**

NAME:

ADDRESS:

CONTACT NO:

NRIC OR PASSPORT NO:

NATIONALITY:

DATE OF BIRTH:

PLACE OF BIRTH:

EMAIL:

EMPLOYER:

**SECTION 2: DFE COURSE DETAILS**

COURSE DETAILS

INITIAL

RENEWAL

NAME OF FOI CONDUCTING DFE COURSE:

DATE OF COURSE COMPETION:

**SECTION 3: PARTICULARS OF LICENCE**

ORGANISATION:

LICENCE EXPIRY:

AIRCRAFT CATEGORY:

AEROPLANE     HELICOPTER     BALLOON

TYPE OF LICENCE

ATPL     CPL     PPL     BPL     IR

LIC / DFE NO:

TYPE/CLASS RATING

SEP     MEP    TYPE:

ELPT LEVEL:

**SECTION 4: FLYING EXPERIENCE**

LOGBOOK HOURS	AEROPLANE	HELICOPTER	BALLOON	LOGBOOK HOURS	AEROPLANE	HELICOPTER	BALLOON
TOTAL				INSTRUMENT			
PIC				SIMULATED INSTRUMENT			
FLIGHT INSTRUCTION				PIC NIGHT			
HOURS ON TYPE				TOTAL NIGHT			

**SECTION 5: PILOT PROFICIENCY CHECK**

LAST DATE OF CHECK:	CLASS/TYPE RATING:
DFE NAME:	DFE NO:
AIRCRAFT/FSTD:	

**SECTION 6: APPLICATION AND DECLARATION**

I hereby confirm my compliance with the CAD 1 – PEL and CAD 1006 – DFE, and declare that the information provided on this form is correct. I enclose payment for the charges payable on application in accordance with the Civil Aviation (Fees and Charges) Regulations 2016. I agree to pay any additional charges which may become payable in respect of this application under Civil Aviation (Fees and Charges) Regulations 2016.

*Please note that failure to submit all of the required documentation and information will lead to a delay in processing your application.*

Signature of Applicant: ..... Date: .....

**SECTION 7: DECLARATION OF ORGANISATION/EMPLOYER**

I hereby declare that the above details submitted by \_\_\_\_\_ are true in every respect and meet all the requirements as stipulated by CAD 1 – PEL and CAD 1006 – DFE.

Name of HOT/DFO/FOM:

Signature: ..... Date: .....

**SECTION 8: DFE APPLICATION CHECKLIST**

NO.	ITEMS	SELF CHECK	FOR CAAM USE ONLY
1	Duly completed DFE application form (CAAM/BOP/DFE/1).		
2	Duly completed assessment of competence form (CAAM/BOP/DFE/2).		
	Attended and passed the DFE Ground Course (initial) or DFE Refresher seminar (renewal) conducted by the CAAM. CERTIFIED true copy of the DFE Ground Course/Seminar certificate is required.		
3	Original and CERTIFIED true copy of the logbook (relevant pages) by NPH.		
4	Original and CERIFIED true copy of the licence (all pages) by NPH.		
5	CERTIFIED true copy of two consecutive previous PPC reports (the applicant). For DFE (3), CERTIFIED true copy of Flying Proficiency report in simulator within the last 12 months		
6	Application fee.		
	<b>INITIAL</b>		
1	Hold a licence & rating at least equal to the licence & rating for which he will be issued a DFE certificate with the instrument rating (if applicable) endorsed on type. <b>Note: Hold or had held for DFE (3).</b>		

2	Hold appropriate flight instruction rating for which he will be issued a DFE certificate and/or the IOS certificate.		
3	No Objection letter from CAAM.		
4	DFE prerequisite, minimum hours and specific requirements as stipulated in CAD 1006 – DFE.		
	<b>DFE (1)</b> a) 1500 hours total. b) 500 hours PIC and 6 months experience on type. c) 300 hours IFR Total (for issuance & renewal of IR).		
	<b>DFE (2)</b> a) 1000 hours total (for the issuance and renewal of PPL only). b) 2000 hours total (for the issuance and renewal of CPL). c) 300 hours IFR Total (for issuance & renewal of IR).		
	<b>DFE (3)</b> a) 1000 hours PIC. b) 750 hours PIC on type.		
5	Training Records: a) Observation of at least one skill test or PPC. CERTIFIED true copy of the training record is required. b) Conduct of two skill test/PPC in an aircraft or approved simulator. CERTIFIED true copy of the training record is required. c) Pass the assessment of competence.		
6	Qualified to act as PIC of the aircraft.		
7	Two colour photo passport size (name of applicant at the back of the photo)		
<b>RENEWAL</b>			
1	DFE renewal requirements as stipulated in CAD 1006 – DFE.		
2	Hold appropriate FI rating for which he will be issued a DFE certificate.		
3	CERTIFIED true copy of 4 x skill test/PPC/IRT per year. One of the skill tests during the final year of validity period shall be assessed by the CAAM FOI.		
4	Completed DFE Record of Tests/Checks form (CAAM/BOP/DFE/3) for the last three year.		
<b>RENEWAL AFTER EXPIRY</b>			
1	DFE renewal requirements as stipulated in CAD 1006 – DFE.		
2	Hold appropriate FI rating for which he will be issued a DFE certificate.		
3	For DFE certificate that have expired for 2 years and below, a) Conducted at least four (04) skill tests, PPC's and/or IRT's. CERTIFIED true copy of the training record is required. b) Pass the assessment of competence. c) Completed DFE Record of Tests/Checks form (CAAM/BOP/DFE/3) during the period of the previous DFE appointment.		
4	For DFE certificate that have expired for more than 2 years, a) Observation of at least one skill test or PPC. CERTIFIED true copy of the training record is required. b) Conduct of two skill test/PPC in an aircraft or approved simulator. CERTIFIED true copy of the training record is required. c) Pass the assessment of competence. d) Completed DFE Record of Tests/Checks form (CAAM/BOP/DFE/3) during the period of the previous DFE appointment.		

**SECTION 9: FOR CAAM OFFICIAL USE ONLY**

I certify that the applicant meet/does not meet\* all the requirement as stated in the application form for the applicant of DFE. (\*strike as necessary)

DFE (1)  DFE (2)  DFE (3)  SDFE

Initial  Renewal

I nominate the CAAM FOI / SDFE \_\_\_\_\_ to conduct the Ground and Flight/Simulator Observation session.

Name of Lead of DFE:

Signature & Stamp: ..... Date: .....

**REMARKS BY DIRECTOR OF FLIGHT OPERATIONS (if any)**

Remarks:

Name of DFO:

Signature & Stamp: ..... Date: .....

**FOR OFFICIAL USE ONLY**

Application approved

Application rejected  
*Reason:*

Signature: .....

Date: .....