



**PIHAK BERKUASA PENERBANGAN AWAM MALAYSIA
CIVIL AVIATION AUTHORITY OF MALAYSIA**

FOR OFFICIAL USE

FEE PAYABLE:

RECEIPT NO:

DATE:

SIGNATURE:

FLIGHT INSTRUCTOR APPLICATION FORM

INITIAL RENEWAL RENEWAL AFTER EXPIRY
 FI (1) FI (2) FI (3) FI (4) AFI

IMPORTANT NOTICES

1. This form, when completed, should be forwarded to the ONE STOP CENTER, CAAM.
2. The fee for the issue of an instructor rating, if paid by bank draft, shall be made payable to CAAM.
3. The payment and document certifying details can be found in CAGM 1001 – FCL.
4. Evidence of qualifications must meet the requirements for the issue of the rating.
5. All dates are written in dd/mm/yy.

SECTION 1: PERSONAL PARTICULAR OF APPLICANT

NAME:	
ADDRESS:	
CONTACT NO:	NRIC OR PASSPORT NO:
NATIONALITY:	
DATE OF BIRTH:	PLACE OF BIRTH:
EMAIL:	
EMPLOYER:	

SECTION 2: AFI/FI COURSE DETAILS

COURSE DETAILS	<input type="checkbox"/> INITIAL	<input type="checkbox"/> RENEWAL
NAME OF COURSE:	DATE OF COURSE COMPETITION:	
ORGANISATION CONDUCTING COURSE:		

SECTION 3: PARTICULARS OF LICENCE

FLIGHT TRAINING ORGANISATION:	LICENCE EXPIRY:	
AIRCRAFT CATEGORY:	<input type="checkbox"/> AEROPLANE <input type="checkbox"/> HELICOPTER <input type="checkbox"/> BALLOON	
TYPE OF LICENCE	<input type="checkbox"/> ATPL <input type="checkbox"/> CPL <input type="checkbox"/> PPL <input type="checkbox"/> BPL	LICENCE NO:
TYPE/CLASS RATING	<input type="checkbox"/> IR <input type="checkbox"/> SEP <input type="checkbox"/> MEP TYPE:	ELPT LEVEL:

SECTION 4: FLYING EXPERIENCE

LOGBOOK HOURS	AEROPLANE	HELICOPTER	BALLOON	LOGBOOK HOURS	AEROPLANE	HELICOPTER	BALLOON
TOTAL				INSTRUMENT			
PIC				SIMULATED INSTRUMENT			
FLIGHT INSTRUCTION				PIC NIGHT			
HOURS ON TYPE				TOTAL NIGHT			

SECTION 5: PILOT PROFICIENCY CHECK	
LAST DATE OF CHECK:	CLASS/TYPE RATING:
DFE NAME:	DFE NO:
AIRCRAFT/FSTD:	

SECTION 6: APPLICATION AND DECLARATION	
<p>I hereby confirm my compliance with the CAD 1 – PEL paragraph 2.8 and Appendix 11, and declare that the information provided on this form is correct. I enclose payment for the charges payable on application in accordance with the Civil Aviation (Fees and Charges) Regulations 2016. I agree to pay any additional charges which may become payable in respect of this application under Civil Aviation (Fees and Charges) Regulations 2016.</p> <p><i>Please note that failure to submit all of the required documentation and information will lead to a delay in processing your application.</i></p>	
Signature of Applicant: Date:	

SECTION 7: FI APPLICATION CHECKLIST			
NO.	ITEMS	SELF CHECK	FOR CAAM USE ONLY
1	Duly completed flight instructor application form (CAAM/BOP/FCL/46).		
2	Duly completed assessment of competence form (CAAM/BOP/FCL/47) if applicable.		
3	Original and CERTIFIED true copy of the logbook (relevant pages) by NPH.		
4	Original and CERIFIED true copy of the licence (all pages) by NPH.		
5	CERTIFIED true copy of two consecutive previous PPC reports (the applicant). For FI (3) & FI (4), CERTIFIED true copy of Flying Proficiency report in simulator within the last 12 months		
6	Application fee.		

INITIAL			
1	Hold a licence & rating at least equal to the licence & rating for which he will be issued a FI certificate with the instrument rating (if applicable) endorsed on type. Note: Hold or had held for FI (3) & FI (4).		
2	No Objection letter from CAAM.		
3	FI prerequisite, minimum hours and specific requirements as stipulated in CAD 1 – PEL.		
FI (1)	a) 25 hours of teaching and learning. b) 10 hours of technical training. c) 5 hours of flight instruction for single-pilot aircraft simulator. d) 10 hours flight instruction for multi- pilot aircraft or simulator.		
	FI (1) Aeroplanes i) 500 hours PIC on type. ii) 30 sectors PIC on type within the last 12 months. iii) 800 hours IFR Total, 400 hours IFR (A).		

	FI (1) Helicopters i) SPSE - 250 hours total. ii) SPME - 500 hours total, 100 hours SPME. iii) MP – 1000 hours total, 350 MP, 500 hours IFR Total, 250 hours IFR (H).		
FI (2)	a) 25 hours of teaching and learning. b) 100 hours of theoretical knowledge instruction. c) 30 hours of flight instruction.		
	At least 200 hours of flight instruction in the appropriate aircraft category and hold a valid CPL i) SPSE – 300 hours total, 30 hours PIC on type/class. ii) SPME – 500 hours total, 30 hours PIC on type/class. iii) Helicopters – 250 hours total, 100 hours PIC on type/class		
	or at least 200 hours of flight instruction in the appropriate aircraft category, hold a PPL and passed a minimum CPL theoretical knowledge examination. i) Aeroplane – 200 hours total, 150 hours PIC. ii) Helicopter – 250 hours total, 200 hours PIC.		
AFI	a) 25 hours of teaching and learning. b) 100 hours of theoretical knowledge instruction. c) 30 hours of flight instruction.		
	Hold a PPL. i) Aeroplane – 200 hours total. ii) Helicopter – 150 hours total.		
FI (3)	a) 25 hours of teaching and learning; b) 10 hours of technical training c) 5 hours of flight instruction for single-pilot aircraft simulator d) 10 hours flight instruction for multi- pilot aircraft or simulator		
	OR, holds a FI (1) certificate for the relevant type		
	FI (3) Aeroplanes i) 3 route sectors as an observer within the last 12 months, or ii) 2 line oriented flight training (min 2 hours each). iii) 800 hours IFR Total, 400 hours IFR (A).		
	FI (3) Helicopters i) 1 hour as a pilot/observer within the last 12 months. ii) 2 line oriented flight training. iii) MP – 1000 hours total, 350 MP. iv) SPME - 500 hours total, 100 hours SPME. v) SPSE - 250 hours total. vi) 500 hours IFR total, 250 hours IFR(H). vii) PPC		
FI (4)	a) 25 hours of teaching and learning; b) 3 hours of flight instruction in an approved FSTD. c) hold or have held an FI rating for 2 years. d) 3 route sectors as an observer within the last 12 months, or 2 line oriented flight training (min 2 hours each).		
4	Qualified to act as PIC of the aircraft, except for FI (3) & FI (4).		
5	CERTIFIED true copy of the theoretical examination certificate is required for PPL holder.		
6	CERTIFIED true copy of the “Train the Trainer” training or equivalent, and Technical Theoretical Knowledge Instruction for FI (2), AFI and FI (4).		
7	CERTIFIED true copy of the flight instruction training (simulator and/or flight).		
8	Two colour photo passport size (name of applicant at the back of the photo).		

RENEWAL			
1	FI renewal requirements as stipulated in CAD 1 – PEL.		
2	Hold appropriate FI rating for which he will be issued a FI certificate.		
FI (1)	FI (1) Aeroplanes Fulfil 2 of 3: <ol style="list-style-type: none"> a) Conducted part of type rating course. 3 hours simulator session or 1hour air exercise (minimum 2 takeoffs and landings) b) Attended the instructor refresher course. CERTIFIED true copy of the instructor certificate is required. c) Pass the assessment of competence at least each alternate FI renewal. 		
	FI (1) Helicopters Fulfil 2 of 3: <ol style="list-style-type: none"> a) Conducted 50 hours flight instruction (aircraft or simulator) of which 15 hours within the last 12 months b) Attended the instructor refresher course. CERTIFIED true copy of the instructor certificate is required. c) Pass the assessment of competence at least each alternate FI renewal. 		
FI (2)	Fulfil 2 of 3: <ol style="list-style-type: none"> a) Conducted 50 hours flight instruction (aircraft). 10 hours flight instruction for IR (if applicable) within the last 12 months. b) Attended the instructor refresher course. CERTIFIED true copy of the instructor certificate is required. c) Pass the assessment of competence at least each alternate FI renewal. 		
AFI	Fulfil 2 of 3: <ol style="list-style-type: none"> a) Conducted 50 hours flight instruction (aircraft) b) Attended the instructor refresher course. CERTIFIED true copy of the instructor certificate is required. c) Pass the assessment of competence at least each alternate FI renewal. 		
FI (3)	Fulfil 2 of 3: <ol style="list-style-type: none"> a) Conducted 50 hours flight instruction (FSTD) of which 15 hours within the last 12 months. b) Attended the instructor refresher course. CERTIFIED true copy of the instructor certificate is required. c) Pass the assessment of competence at least each alternate FI renewal. 		
FI (4)	Fulfil 2 of 3: <ol style="list-style-type: none"> a) Conducted 50 hours flight instruction (FSTD) of which 15 hours within the last 12 months. (Aeroplanes) Conducted 20 hours flight instruction (FSTD) of which 10 hours within the last 12 months. (Helicopters) b) Attended the instructor refresher course. CERTIFIED true copy of the instructor certificate is required. c) Pass the assessment of competence at least each alternate FI renewal. 		
3	CERTIFIED true copy of the instructor refresher course certificate (if applicable)		

RENEWAL AFTER EXPIRY			
1	FI renewal requirements as stipulated in CAD 1 – PEL.		
2	Has Held appropriate FI rating for which he will be issued a FI certificate.		
FI (1)	FI (1) Aeroplanes a) Within the last 12 months, conducted 30 route flight instruction (aircraft) of which 15 sectors may be completed in a simulator. b) Refer to CAGM 1009. CERTIFIED true copy of the training record is required. c) Pass the assessment of competence.		
	FI (1) Helicopters a) Refer to CAGM 1009. CERTIFIED true copy of the training record is required. b) Pass the assessment of competence.		
FI (2)	a) Refer to CAGM 1009. CERTIFIED true copy of the training record is required. b) Pass the assessment of competence.		
AFI	a) Refer to CAGM 1009. CERTIFIED true copy of the training record is required. b) Pass the assessment of competence.		
FI (3)	a) Refer to CAGM 1009. CERTIFIED true copy of the training record is required. b) Pass the assessment of competence.		
FI (4)	a) Refer to CAGM 1009. CERTIFIED true copy of the training record is required. b) Pass the assessment of competence.		

SECTION 8: FOR CAAM OFFICIAL USE ONLY

I certify that the applicant meet/does not meet* all the requirement as stated in the application form for the applicant of FI (*strike as necessary)

FI (1) FI (2) FI (3) FI (4) AFI

Initial Renewal

Name of FOI:

Signature & Stamp: Date:

REMARKS BY DIRECTOR OF FLIGHT OPERATIONS (if any)

Remarks:

Name of DFO:

Signature & Stamp: Date:

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Application approved

Application rejected

Reason:

Signature:

Date: