



CIVIL AVIATION AUTHORITY OF MALAYSIA
DECLARATION FOR ACCEPTANCE OF ENGLISH LANGUAGE
PROFICIENCY TEST (ELPT) KIT

Adalah saya dengan ini mengaku bahawa perhatian saya telah ditarik kepada peruntukan Akta Rahsia Rasmi 1972 dan bahawa saya faham sepenuhnya akan segala yang dimaksudkan dalam Akta itu. Khususnya saya faham bahawa menyampaikan, menggunakan atau menyimpan dengan salah, sesuatu maklumat atau dokumen rasmi Kerajaan atau tindakan tingkahlaku yang boleh membahayakan keselamatan sesuatu maklumat atau dokumen rasmi kerajaan atau yang boleh memudaratkan dan menjelaskan kepentingan Kerajaan adalah menjadi suatu kesalahan. Saya juga mengaku bahawa di bawah Akta tersebut siapa yang mempunyai niat untuk menjejaskan keselamatan dan kepentingan Kerajaan boleh dihukum maksimum penjara seumur hidup.

In compliance to the above, I hereby declare the English Language Proficiency Test (ELPT) Kit which comprises of information/documents/items/gadgets that are listed in Attachment I-ELPT Kit Check List to this Declaration of Acceptance for the purpose of conducting and ELPT in

_____ [location] on _____ [date]. I also declare that the ELPT Kit received, be it in physical or softcopy form, is an official document and can be regarded as confidential material under Act.

As such, I will be responsible for the safety and security of all the items in the ELPT Kit and will endeavour to ensure that no part of the Kit will be distributed, reproduced or removed under the duration of my custody. If the situation is such that the ELPT Kit entrusted to me is in softcopy form, I will be responsible to ensure that it is removed completely from my keeping after the conduct of the ELPT.

Signature: _____	Signature: _____
(Recipient) _____	(Granting Officer) _____
Name: _____	Name: _____
Position: _____	Position: _____
Date: _____	Date: _____

ICAO ELPT CHECKLIST

NO	ITEMS	TICK (√) AS APPROPRIATE	
		OUT	IN
1	TEST KIT:[hardcopies] a) Introduction b) Ice breaking & Introduction c) ELPT Section 1:Listening & Comprehension d) ELPT Section 2:Role-Play e) ELPT Section 3:Picture Description f) Pictures A: Aviation-Related (General) g) Pictures B:Abnormal Situation h) Pictures C:General i) Pictures D:Level 6 j) ELPT Section 4:Technical Discussion k) ELPT Section 5:Assessment for Expert Level 6		
2	TEST KIT:[softcopies of items (a) – (k) of the above]		
3	ELPT Listening & Comprehension Score Sheet [in laminated hardcopies a) Set 1 b) Set 2 c) Set 3 d) Set 4 e) Set 5 f) Set 6		
4	ICAO Rating Scale Descriptors[hardcopies] / [softcopies]		
5	Sony Digital Recorder[with batteries]		
6	ELPT Evaluation Forms[hardcopies] / [softcopies] a) CAAM/BPUA/ELP 02 b) CAAM/BPUA/ELP 03 c) Online Assessment Forms		
7	Pictures A: Aviation related (General) Pictures B: Abnormal Situation Pictures C: General Pictures D: Level 6		Laminated hardcopies to be given to Test-Taker
8	Charts:[in laminate hardcopies] / [softcopies] a) General Aerodrome Chart c) General Approach Chart d) General Area Chart		
9	Speaker		
10	Role-play Screen [with carrier bag]		
11	Explanatory Note[laminated hardcopies for the Test Taker]		
Out		In	
Signature (Recipient): Name: Position: Date:		Signature (Officer Returning Test Kit): Name: Position: Date:	
Signature (Granting Officer): Name: Position: Date		Signature (Recipient): Name: Position: Date	