

A stylized paper airplane icon in shades of blue and grey is shown flying over a dashed grey line that represents a flight path, curving upwards and then downwards.

CIVIL AVIATION DIRECTIVE – 7101



# AIRCRAFT REGISTRATION

CIVIL AVIATION AUTHORITY OF MALAYSIA

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## Introduction

In exercise of the powers conferred by section 24O of the Civil Aviation Act 1969 [Act 3], the Chief Executive Officer makes this Civil Aviation Directive (CAD) 7101 – Aircraft Registration, pursuant to Part II of the Malaysian Civil Aviation Regulations (MCAIR 2016).

This CAD contains the standards and requirements pertaining to aircraft registration and is compliant with Malaysian Civil Aviation Regulations.

This Civil Aviation Directive 7101 – Aircraft Registration (“CAD 7101 – Aircraft Registration”) is published by the Chief Executive Officer under Section 24O of the Civil Aviation Act 1969 [Act 3] and come into operation on 15<sup>th</sup> November 2022.

### Non-compliance with this CAD

Any person who contravenes any provision in this CAD commits an offence and shall on conviction be liable to the punishments under Section 24O (2) of the Civil Aviation Act 1969 [Act 3] and/or under Malaysia Civil Aviation Regulation 2016.



(Datuk C. S. Soon)  
Chief Executive Officer  
Civil Aviation Authority of Malaysia

## Civil Aviation Directive Components and Editorial practices

This Civil Aviation Directive is made up of the following components and are defined as follows:

**Standards:** Usually preceded by words such as “*shall*” or “*must*”, are any specification for physical characteristics, configuration, performance, personnel or procedure, where uniform application is necessary for the safety or regularity of air navigation and to which Operators must conform. In the event of impossibility of compliance, notification to the CAAM is compulsory.

**Recommended Practices:** Usually preceded by the words such as “*should*” or “*may*”, are any specification for physical characteristics, configuration, performance, personnel or procedure, where the uniform application is desirable in the interest of safety, regularity or efficiency of air navigation, and to which Operators will endeavour to conform.

**Definitions:** Terms used in the Standards and Recommended Practices which are not self-explanatory in that they do not have accepted dictionary meanings. A definition does not have an independent status but is an essential part of each Standard and Recommended Practice in which the term is used, since a change in the meaning of the term would affect the specification.

**Tables and Figures:** These add to or illustrate a Standard or Recommended Practice and which are referred to therein, form part of the associated Standard or Recommended Practice and have the same status.

**Notes:** Included in the text, where appropriate, Notes give factual information or references bearing on the Standards or Recommended Practices in question but not constituting part of the Standards or Recommended Practices;

**Attachments:** Material supplementary to the Standards and Recommended Practices or included as a guide to their application.

It is to be noted that some Standards in this Civil Aviation Directive incorporates, by reference, other specifications having the status of Recommended Practices. In such cases, the text of the Recommended Practice becomes part of the Standard.

The units of measurement used in this document are in accordance with the International System of Units (SI) as specified in CAD 5. Where CAD 5 permits the use of non-SI alternative units, these are shown in parentheses following the basic units. Where two sets of units are quoted it must not be assumed that the pairs of values are equal and interchangeable. It may, however, be inferred that an equivalent level of safety is achieved when either set of units is used exclusively.

Any reference to a portion of this document, which is identified by a number and/or title, includes all subdivisions of that portion.

Throughout this Civil Aviation Directive, the use of the male gender should be understood to include male and female persons





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## Summary of Changes

ISS/REV no.	Item no.	Revision Details
ISS02/REV00	All	Editorial – Format change
	Para 6.1 b)	Requirement deleted
	Para 13.4	Added issuance of Certificate of Deregistration



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## 1 General

### 1.1 Citation

1.1.1 These Directives are the Civil Aviation Directives 7101 – Aircraft Registration (CAD 7101), Issue 02/Revision 00, and comes into operation on 15<sup>th</sup> November 2022.

1.1.2 This CAD 7101 - Aircraft Registration, Issue 02/Revision 00 will remain current until withdrawn or suspended.

### 1.2 Applicability

1.2.1 The following persons shall be subject to this CAD 7101 – Aircraft Registration:

- a) the owner of an aircraft; or
- b) the lessee of an aircraft.

### 1.3 Revocation

1.3.1 This CAD revokes Civil Aviation Directives 7101 – Aircraft Registration (CAD 7101) Issue 01/Revision 00, dated 1<sup>st</sup> April 2021.

### 1.4 Definition

1.4.1 In this CAD, unless the context otherwise requires:

**Aircraft Register** means the Aircraft Register kept and maintained by CAAM under regulation 10 of the Civil Aviation Regulation 2016;

**CAAM** means Civil Aviation Authority of Malaysia;

**Certificate of Registration** means a certificate of registration issued by CAAM under the Civil Aviation Regulations 2016;

**MCAR** means Civil Aviation Regulations 2016; and

**Qualified person** means a person who is qualified to hold a legal or beneficial interest by way of ownership or share in an aircraft who shall be:

- (a) the Government of Malaysia;
- (b) a citizen of Malaysia; or
- (c) a body incorporated and having a registered office in Malaysia.

## 2 Aircraft Register

2.1 CAAM is the authority for the registration of aircraft in Malaysia.

2.2 The Aircraft Register contains the following information:

- a) the nationality and the registration mark;

- b) the manufacturer of the aircraft and its designation;
- c) the serial number of the aircraft;
- d) the name and address of person who is entitled as owner of the aircraft;
- e) the name of the charterer or hirer in the case of an aircraft registered in pursuance of 5.3 of this CAD;
- f) *RESERVED*;
- g) the date of registration;
- h) the date of expiry of the Certificate of Registration; and
- i) any other particulars as required by the CAAM.

### **3 Application for Registration**

3.1 An application for registration of an aircraft in Malaysia shall be made to CAAM.

3.2 An applicant shall submit -

- a) an application form CAAM/AW/7101-01 which specifies-
  - 1) the manufacturer, designation and serial number of aircraft;
  - 2) the name and address of the owner;
  - 3) the name of the charterer or hirer in the case of an aircraft registered in pursuance of 5.3 of this CAD; and
  - 4) the proper description of the aircraft according to the general classification of aircraft as specified in the First Schedule of MCAR;
- b) such information and evidence relating to chapter 6, 7 and 8 of this CAD, as the case may be; and
- c) the applicable fee.

3.3 The application form shall be signed by the owner.

3.4 If the owner is a corporate body, the form shall be signed by either the director, company secretary or other authorised officer of the corporate body. For the purpose of the “authorised officer”, a letter of authorisation or a power of attorney shall be attached to the application stating the names of such authorised officers.

### **4 Certificate of Registration**

4.1 CAAM may approve an application for registration of an aircraft in Malaysia by issuing a Certificate of Registration if CAAM is satisfied on the evidence of eligible owner, eligible aircraft and ownership submitted to him.

- 4.2 The pilot-in-command shall ensure that the Certificate of Registration is carried on board the aircraft engaged in international navigation

## 5 Eligible Owner

- 5.1 CAAM may register an aircraft in Malaysia in the name of a qualified person.
- 5.2 If a person who is not a citizen of Malaysia or a body incorporated outside Malaysia but residing or having a place of business in Malaysia holds a legal or beneficial interest by way of ownership or share in an aircraft, CAAM may register the aircraft in Malaysia in that person's name and the aircraft so registered shall not be used for the purpose of commercial air transport or aerial work.
- 5.3 If an aircraft is chartered by demise or hired to a qualified person, CAAM may, whether or not the charterer by demise or hirer is a qualified person, register the aircraft in Malaysia.

## 6 Eligible Aircraft

- 6.1 An eligible aircraft is an aircraft that complies with all the following:
- a) is of a type that has been accepted by CAAM through Aircraft Type Acceptance;
  - b) *RESERVED*; and
  - c) is not registered in any State.
- 6.2 For the purpose of 6.1(c) of this CAD, the applicant shall submit the following confirmation to CAAM:
- a) confirmation of un-registration from aviation authority in country of export if aircraft not previously registered anywhere; or
  - b) confirmation of de-registration from aviation authority in country of export if aircraft was previously registered

## 7 Evidence Of Ownership

- 7.1 For aircraft not previously registered anywhere, the following are accepted as evidence of ownership :
- a) an aircraft bill of sale or equivalent, which is signed by the seller, or
  - b) other evidence of ownership acceptable to the CAAM.
- 7.2 For aircraft previously registered in anywhere the following are accepted as evidence of ownership :

- a) in the case if the applicant bought or acquired the aircraft from the last registered owner, an aircraft bill of sale signed by the registered owner or other evidence of ownership issued by that registered owner to the applicant; or
- b) in the case if the applicant did not buy or acquire the aircraft from the last registered owner, applicant shall submit conveyances or other instruments showing consecutive transactions from the last registered owner through each intervening owner to the applicant.

7.3 Notwithstanding 7.1 and 7.2 of this CAD, the applicant shall submit any other evidence as may be required by the CAAM.

## **8 Evidence of Eligible Owner**

8.1 The following are accepted as evidence of eligible owner :-

- a) in the case of the Government of Malaysia, a certification by the applicant that the owner of the aircraft is the Government of Malaysia, or a government agency;
- b) in the case of the citizen of Malaysia, a certified true copy of National Registration Identity Card;
- c) in the case of the body incorporated and having its registered office in Malaysia, a certified true copy of document certifying the registration of the such body and the names of the directors;
- d) in the case of the person defined in 5.2 of this CAD:
  - 1) for a person who is not a citizen in Malaysia but residing in Malaysia,
    - i) a certified true copy of identification document; and
    - ii) a certified true copy of documentary evidence of residing in Malaysia;
  - 2) for a body incorporated outside Malaysia but having a place of business in Malaysia;
    - i) a certified true copy of a document certifying the establishment or registration of such body; and
    - ii) certified true copy of documentary evidence of having place of business in Malaysia;
- e) in the case of the person defined in 5.3 of this CAD :
  - 1) for individual-
    - i) a certified true copy of identification document; and
    - ii) a certified true copy of the agreement in relation to charter or hire.
  - 2) for body corporate -
    - i) a certified true copy of a document certifying the establishment or registration of such body and names of the directors; and

- ii) a certified true copy of the agreement in relation to charter or hire.

## **9 Changes to Ownership of Aircraft**

- 9.1 For the purpose of regulation 11 of the MCAR, a person who becomes the owner of the Malaysian aircraft shall make an application for the certificate of registration in accordance with 3.0 of this CAD.
- 9.2 In the event of changes to the ownership of an aircraft, a person who becomes the owner of a Malaysian aircraft -
  - a) shall inform CAAM in writing within twenty eight days of becoming the owner; and
  - b) shall not operate the aircraft until such time as CAAM grants a new certificate of registration for the aircraft.
- 9.3 The current registered owner of aircraft shall immediately return the Certificate of Registration to CAAM.

## **10 Renewal of Certificate of Registration**

- 10.1 An application for renewal of a Certificate of Registration shall be made to CAAM within thirty days before the date of expiry of the certificate of registration by submitting-
  - a) an application form CAAM/AW/7101-02; and
  - b) accompanied by the applicable fee.

## **11 Search for Information in Aircraft Register**

- 11.1 An application to search for information relating to an aircraft in the Aircraft Register shall be made to CAAM by submitting-
  - a) An application form CAAM/AW/7101-03; and
  - b) accompanied by the applicable fee.

## **12 Changes in The Aircraft Register**

- 12.1 For the purpose of regulation 14 of MCAR, an owner of a Malaysian aircraft shall immediately inform CAAM of any change by submitting:
  - a) a form CAAM/AW/7101-05;
  - b) Certificate of Registration; and

- c) accompanied by the applicable fee.

## **13 Deregistration of Aircraft**

- 13.1 An aircraft registered in Malaysia may be deregistered by the registered owner by making an application for deregistration to CAAM.
- 13.2 An applicant shall :-
  - a) submit an application form CAAM/AW/7101-04 by stating registration mark, manufacturer, designation, serial number, and the country to which the aircraft will be exported;
  - b) submit an evidence satisfactory to CAAM that each person who has legal or beneficial interest in the aircraft has been satisfied or has consented to the transfer; and
  - c) accompanied by the applicable fee.
- 13.3 CAAM may notify the country to which the aircraft is to be registered, of the deregistration.
- 13.4 CAAM may approve an application for deregistration of an aircraft in Malaysia by issuing a Certificate of Deregistration to the applicant.

## **14 Replacement of Certificate**

- 14.1 For the purpose of regulation 191 of the MCAR, the holder of a Certificate of Registration shall apply for a replacement of the Certificate of Registration.
- 14.2 The application shall be made to CAAM by submitting a form CAAM/AW/7101-06 and accompanied by the applicable fee.

## **15 Notification of a First Type**

- 15.1 In the case of registration of first type of aircraft in Malaysia and Malaysia is not a State of Design, CAAM may notify the State of Design that it has registered the aircraft in Malaysia.