

# TEMPLATE / SAMPLE

- Official Company's letter head
- Reference file No, (If any)
- Date

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To:  
Aviation Industry Unit  
Flight Operation Division  
Civil Aviation Authority of Malaysia,  
No.27 Persiaran Perdana,  
Level 2 Podium B Precinct 4,  
62618 PUTRAJAYA

## LETTER OF COMMITMENT / DECLARATION

This is to confirm and certify (*Name of the operator/airline/Company*) is operating a **GENERAL AVIATION / PRIVATE / TECH-STOP / NON-COMMERCIAL / NON-CHARTER / NON-REVENUE / NO HIRE or REWARD FLIGHT** (*delete whichever is not applicable*) on (*Date of flight*) / (*Aircraft type*) / (*Aircraft registration*), and only carry passenger(s) or cargo(s) as stated in the GENDEC/PAX MANIFEST or CARGO MANIFEST or CREW & PERSONNEL.

(Please tick '✓' at the appropriate box):

1	Private (Non-Revenue / Non-Commercial Non-Charter / No Hire or Reward)	
2	Private (Non-Revenue / Non-Commercial) Medivac/Medevac/Air Ambulance	
3	General Aviation / Commercial or charter Medivac / Medevac / Air Ambulance (The applicant must use format Form AT-004 instead of Form AT001-GA)	
4	Ferry flight for maintenance + De-registration of aircraft (To attach all the related docs of de-reg)	
5	Others / Reason of late submission (less than 3 working days) / Nature of flight (Please provide & justify/clarify in details): ..... .....	

Thank you.

Yours sincerely,

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- Name of authorized signature/person
  - Designation
  - Full address of company
  - Email
  - Mobile No / Office No / Fax No