CAREER OPPORTUNITIES IN CAAM

CAAM
Civil Aviation Authority of Malaysia

PERSONNEL FOR SHORT-TERM EMPLOYMENT PROGRAMME (MySTEP)
QUALIFICATION: BACHELOR'S DEGREE
LOCATION: PUTRAJAYA

Eligible candidates are encouraged to apply for the aforementioned position by submitting the application form, resume, academic qualifications, and supporting documents via **www.caam.gov.my/resources/announcements/career/.** Kindly note that only applications submitted through **CAAM website** will be considered.

Application deadline is on **14th March 2024, at 11:59 p.m**.

*Recruitments are subject to vacancies, and only candidates who have been shortlisted for an interview will be contacted.

PERSONNEL FOR SHORT-TERM EMPLOYMENT PROGRAMME (MySTEP) INFORMATION & COMMUNICATION TECHNOLGY UNIT (QUALIFICATION: BACHELOR'S DEGREE)

JOB DESCRIPTION:

Assist in preparing the required documents for CAAM's Digitalization Strategic Plan Project; Assist in JPICT and E-Licensing Project; Help maintain developed systems for finance, human resource, assets and others; Help produce a dashboard (data visualization) for top management; Help develop in-house systems and test out the developed system; Help troubleshoot problems or issues related to the system; Assist with ICT project documentation; and Assist other tasks and duties from time to time as directed by the supervisor.