	<p align="center">CIVIL AVIATION AUTHORITY OF MALAYSIA AIR NAVIGATION SERVICES AND AERODROME DIVISION</p> <p align="center">ESTABLISHMENT OF AERODROME APPLICATION FORM</p>	<p>CAAM/ANSA/EST/01</p>
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About this Application Form:

This form is approved by the Civil Aviation Authority of Malaysia (CAAM) for the application for establishment of new aerodrome. The application form is made up of nine (9) sections as follows:

- 1) Section A – Particulars of the Applicant
- 2) Section B – Particulars of Proposed Aerodrome Site
- 3) Section C – Proposed Aerodrome Operations
- 4) Section D – Proposed Physical Infrastructure
- 5) Section E – Proposed Emergency Services
- 6) Section F – Proposed Air Traffic Management
- 7) Section G – Authority Approval
- 8) Section H – Applicants Declaration

Guidelines for Completing this Application Form:

All applicants shall fill all sections of this application form. All information will be used to assess if the applicant is entitled to an authorisation by Minister for establishment of aerodrome. An incomplete, poorly prepared or inaccurate application may:

- Result in rejection of the application
- Result in delays
- Result in a refusal to authorisation for establishment of aerodrome


Giving false or misleading information is an offence under Regulation 67(1)(c) of the Civil Aviation (Aerodrome Operations) Regulations 2016.

If the form is filled by hand, use block letters and either a black or blue ballpoint pen. Some questions contain check boxes or columns to be ticked, annotate with a 'X' where appropriate (e.g. columns where there is a YES/NO option). This information is used by the Air Navigation Services and Aerodrome Division when going through the application package.

Category of aerodrome may be referred in Malaysia Civil Aviation (Aerodrome Operation) Regulation 2016:

For the purposes of these Regulations, aerodromes shall be categorised as follows:

- a) Category 1: Government aerodrome available for use by commercial air transport aircraft;
- b) Category 2: Government aerodrome not available for use by commercial air transport aircraft;
- c) Category 3: private aerodrome available for use by commercial air transport aircraft; and
- d) Category 4: private aerodrome not available for use by commercial air transport aircraft.


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Required Documentation Supporting this Application:


Preliminary Technical Study (PTS) contains but not limited to:

- a) physical characteristics on related infrastructure and facilities and suitability of the site in relation to development, topography and obstacles around the aerodrome site;
- b) impact on other aerodromes or landing sites including military aerodromes, controlled airspace and any airspace restrictions;
- c) the suitability of the type of aircraft and the proposed flight operating procedures for the aerodrome; and
- d) land use, environmental protection issues and other related approvals that may need to be obtained from other Authorities.


Note. – All documents are to be prepared and made readily available to process this application in electronic format. CAAM may request for hard copies if required.

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Section A – Particular of the Applicant				
Name				
Designation				
Phone		Fax		
Address				
		City		
	State		Postcode	
Owner of the Aerodrome Site				
Section B – Particulars of the Proposed Aerodrome Site				
Name of Aerodrome				
Category of Aerodrome	Category 1		Category 2	
	Category 3		Category 4	
Type of Aerodrome	Airport		STOLport	
	Water Aerodrome		Heliport	
State		Lot No.		
District				
Geographical Coordinates of Proposed ARP**/HRP***	Latitude			
	Longitude			
Ground Elevation of ARP/HRP (Meters)				
<p><i>Note.</i> – *ARP – Aerodrome Reference Point **HRP – Heliport Reference Point</p>				

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Section C – Proposed Aerodrome Operations					
1. Aerodrome Operations					
Is the aerodrome open to international civil aviation operations	YES		NO		
Is the aerodrome to be used at night	YES		NO		
Is the aerodrome to be used all-weather operations	YES		NO		
Aerodrome operational hours in local time (Only if not 24 – hours operations, state opening time and closing time)	24 – hours operations		YES		
			NO		
	Opening time				
	Closing time				
2. Category of Aircraft to Be Operated at The Aerodrome					
Aeroplane		Helicopter		Microlight	
Seaplane		<i>Other (Specify):</i>			
3. Type of Critical Aircraft to Be Operated at The Aerodrome					
4. Aircraft fuelling facilities	Yes		No		
Section D – Proposed physical infrastructure					
1. Surface of Runway Type (Airport & STOLport only)					
Flexible		Rigid		Unpaved	
2. Proposed Runway Orientation – XX/YY (Airport & STOLport only)					
Elevated		Surface Level			
Shipboard		Helideck			
4. Type of Aeronautical Ground Lightings: (For aerodrome used at night and all-weather operations only)					

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Section E – Proposed Emergency Services				
1. Are you providing a Fire Fighting and Rescue Services?	YES		NO	
2. If YES, please state the Level of Protection.				
Section F – Proposed Air Traffic Management				
1. Are you providing Air Traffic Services at your aerodrome?	YES		NO	
2. If YES, please state how is the arrangements of Air Traffic Services and its facilities.				
3. Are you providing Meteorological Services at your aerodrome?	YES		NO	
4. If NO, please state how is the arrangements of providing Meteorological Services at your aerodrome.				
Section G – Authority Approval				
1. <i>Pihak Berkuasa Tempatan</i>	YES		NO	

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Section H – Applicants Declaration

DECLARATION

1. I declare and undersign below that the statements, answers and attachments provided in this application form is true and correct to the best of my knowledge in accordance with Civil Aviation (Aerodrome Operations) Regulations 2016 and Civil Aviation Directives (CADs).

Giving false or misleading information is an offence under Regulation 67(1)(c) of the Civil Aviation (Aerodrome Operations) Regulations 2016.

2. I understand that processing the application may be delayed if:
 - The application does not accurately and completely identify my/our requirements; or
 - The details in this application are subsequently changed; or
 - Adequate supporting documentation has not been provided.
3. I understand and agree that for CAAM to proceed with this application, I must:
 - Accept the cost as per Civil Aviation (Fees and Charges) Regulation; and
 - Forward the prescribed payment; and
 - Forward all supporting documentation as required by the specific approval being applied for.
4. I understand that before certificate of aerodrome is granted, the Authority will require to be satisfied that the physical conditions on the manoeuvring area and its environs are acceptable, that the scale of equipment and services are adequate, and that the aerodrome is organised, staffed and other arrangements sufficient to ensure the safe operations of the aerodrome. The requirements are set out in detail in the respective Civil Aviation Directives, Civil Aviation (Aerodrome Operations) Regulations 2016 and any relevant publications issued by the Civil Aviation Authority of Malaysia (CAAM) in relation to this application.

Note. – CAAM may send materials/responses relating to this application by email or by mail.

Name of Applicant		Signature	
Date			