
	<p align="center">CIVIL AVIATION AUTHORITY OF MALAYSIA AIR NAVIGATION SERVICES AND AERODROME DIVISION</p> <p align="center">APPLICATION FOR AIR TRAFFIC CONTROLLER LICENCE</p>	<p>CAAM/BPUA/LIC/01</p>
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1. PERSONAL PARTICULARS OF APPLICANT			
Name			<p align="center"><i>Photo</i></p>
I/C No.			<p><i>To submit three (3) copies of recent coloured passport-sized photograph with white background.</i></p>
Age			
Date of Birth			
Place of Birth			
Permanent Address			
Office Address			
E-mail Address		Mobile No.	
<p><i>(Please ensure that a Certified True Copy of IC (MyKad / MyTentera) is attached)</i></p>			
2. MEDICAL ASSESSMENT INFORMATION			
Date of Assessment			
Name of Medical Examiner			
Sickness (if any)			
<p><i>(Please attach original copy or a Certified True Copy of Class 3 Medical Certificate)</i></p>			
3. APPOINTMENT / DESIGNATION			
Date of First Appointment into The Service			
Present Grade / Position			
Date of Appointment / Promotion to Present Post			
Confirmation Date of Present Post			

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4. AIR TRAFFIC CONTROL (ATC) COURSES ORGANISED BY APPROVED TRAINING ORGANISATION (ATO)

COURSE	DATE / DURATION	NAME OF ATO	TRAINING VENUE
Primary ATC			
Aerodrome Control			
Approach Control Procedural			
Area Control Procedural			
Area Control Surveillance			
Approach Control Surveillance			

(Please attached a certified true copy of the above course's certificate(s))

5. RATING QUALIFIED

RATING	DATE / DURATION OF TRAINING	RATING TRAINING ORGANISATION	NAME(S) OF ATC EXAMINER(S)
Aerodrome Control			
Approach Control Procedural			
Area Control Procedural			
Area Control Surveillance			
Approach Control Surveillance			


(Please ensure that Forms CAAM/BPUA/EXM 01 and CAAM/BPUA/EXM 02 are attached)

6. DECLARATION:

I hereby certify that all particulars given on this form are correct. I have also checked that all the required documents are attached. I shall notify ANSA if I do not receive return of my submitted document after 14 working days of submission.

Signature of Applicant:

Date:

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7. CONFIRMATION BY THE HEAD OF UNIT / DIVISION / SERVICE

This application is **supported / not supported**.

(Please strike through whichever is not applicable)

Comments

(If applicable):

Signature:

Name:

Position:

Date:

8. FOR ENTRY BY AIR NAVIGATION SERVICES STANDARDS AND AERODROME DIVISION ONLY

8.1. Verification of Information and Documents

- a) ☐ Application is verified and found to be complete and in order.
☐ Application incomplete (Specify):

b) **ICAO English Language Proficiency (ELP) Assessment:**

Date of ICAO LPR Assessment	ICAO LPR Level	ICAO LPR Expiry

c) **Class 3 Medical Assessment:**

Date of Class 3 Medical Assessment	Medical Expiry

d) **ATC Licence Detail:**

Date of Licence Issuance	Licence Expiry	ATC Licence Number
		ATC/L


e) **Verification by Personnel Licensing Officer:**

Name:

Position:

Date:

<p>8.2. Air Traffic Controller Licence</p> <p>Application meets / does not meet requisite criteria for the issuance of an Air Traffic Controller Licence.</p> <p>Remarks (if any): _____</p> <p>Signature: _____ Date: _____</p> <p>Name: _____</p>	<p>8.3. Database Update:</p> <p>Database has been updated on:</p> <p>Signature: _____</p> <p>Name: _____</p>
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APPLICATION OF AIR TRAFFIC CONTROLLER LICENCE: EXPLANATION NOTES AND CHECKLIST

This Form CAAM/BPUA/LIC 01 is used for the
Applications for an Air Traffic Controller Licence as follows:

No	Checklist	Please ✓
1	Cover letter from Head of ATS Provider.	
2	Completed form of CAAM/BPUA/LIC 01.	
3	Three (3) copies of recent coloured passport-sized photograph with white background	
4	Forms CAAM/BPUA/EXM01 and CAAM/BPUA/EXM02.	
5	Certified true copy of identity card (IC).	
6	Certified true copies of basic induction / primary air traffic control course and relevant ATC examination certificates.	
7	Current Class 3 Medical Certificate.	
8	A copy of receipt for application fee (not applicable for CAAM's applicant).	

Note. – ELP certificate will be issued by the CAAM together with the issuance of the licence.