

Safer above. Safer beyond.



Building safer skies together.

**Senior Manager,
Project Management Office
Location: Putrajaya**

Eligible candidates are encouraged to apply for the aforementioned position by submitting the application form, resume, academic qualifications and supporting documents via www.caam.gov.my/resources/announcements/career/. Kindly note that only applications submitted through **CAAM website** will be considered.

Application deadline is on **11th September 2026, at 11:59 p.m.**

*Recruitment is subject to available vacancies, and only shortlisted candidates will be contacted for interviews.

SENIOR MANAGER, PROJECT MANAGEMENT OFFICE

Job Description

Responsible for leading and overseeing the Project Management Office (PMO) as a centralized governance and delivery assurance function responsible for establishing project governance frameworks, portfolio oversight mechanisms, implementation coordination, and executive reporting across organizational projects and programmes within CAAM. The position is responsible for ensuring projects and programmes are governed, coordinated, monitored, and implemented in accordance with approved governance standards, organizational priorities, regulatory requirements, and implementation timelines. The PMO serves as an enterprise governance, coordination, and delivery assurance function and does not own organizational strategy formulation, transformation agenda development, or strategic policy direction.

Job Information

- **Department:** Strategy & Transformation (Aviation Policy & Development)
- **Job Position:** Senior Manager
- **Type of Employment:** Permanent

Qualifications for Appointment

Candidates must possess the following criteria:

a) Citizenship

- Malaysian citizen.

b) Academic and Professional Qualifications

- A Bachelor's Degree in Project Management, Engineering, Aviation Management, Business Administration, Public Administration, Information Technology or related disciplines from a higher education institution recognized by the Government.
- Master's Degree (Business Management) recognized and relevant qualifications are preferred.
- Certification in Change Management or Project Management Professional, or equivalent professional certifications in programme, portfolio, or project management.

- Minimum 5–7 years of relevant experience in PMO leadership, programme governance, strategic project management, organizational governance, or large-scale cross-functional initiatives.
- Proven experience leading enterprise-wide PMO functions, strategic programmes, or high-impact organizational initiatives.
- Experience in aviation, regulatory authorities, government agencies, public sector organizations, or Government-Linked Companies is an added advantage.
- Strong experience engaging with executive leadership, governance committees, ministries, regulators, and external stakeholders.

c) Skills and Competencies

- **Technical Competencies**
 - PMO & Project Governance;
 - Strategic Portfolio & Programme Management;
 - Risk, Compliance & Governance Management;
 - Executive Reporting & Performance Management;
 - Stakeholder & Inter-Agency Coordination; and
 - Resource Planning & Optimization.
- **Leadership Competencies**
 - Strategic Leadership & Decision Making;
 - Governance & Accountability;
 - Stakeholder Engagement & Influence;
 - Negotiation & Facilitation; and
 - Change & Organizational Leadership.