

## Civil Aviation Authority of Malaysia

### CIVIL AVIATION NOTICE (CAN)



Notice No: CAN 6/2020	Issue Office: Civil Aviation Authority of Malaysia Galeria PJH, Level 8 Persiaran Perdana Precinct 4 62618 PUTRAJAYA Malaysia
Issue Date: 28 October 2020	
Effective Date: 1 November 2020	
Related Regulations: Regulation 189 of the Civil Aviation Regulations 2016, Civil Aviation (Fees and Charges) Regulations 2016 and Civil Aviation (Fees and Charges) (Amendment) Regulations 2019	
Status: New Issue	

## DEFERMENT FOR PAYMENT OF FEES AND CHARGES FOR PERSONNEL LICENCE

### 1 Introduction

- 1.1 In exercise of the powers conferred by section 24O of the Civil Aviation Act 1969 [Act 3] and Regulation 3 of the Civil Aviation Regulations (Fees and Charges) 2016, the Chief Executive Officer makes this Civil Aviation Notice ('CAN') 6/2020. This CAN aims to implement the option for deferred payment under the Civil Aviation Regulations (Fees and Charges) 2016 and Civil Aviation (Fees and Charges) (Amendment) Regulations 2019 for personnel licence renewal applications received from **1 November 2020 to 31 October 2021**.
- 1.2 The renewal period for this deferment shall follow the existing CAAM requirements. This measure is in line with the wishes of CAAM and the Government of Malaysia to reduce the financial burden of persons involved in the country's civil aviation industry affected by the COVID-19 pandemic as our contribution to the Malaysian Civil Aviation industry.
- 1.3 Subject to the acceptance of the offer by CAAM to defer the payment under the Civil Aviation Regulations (Fees and Charges) 2016 and Civil Aviation (Fees and Charges) (Amendment) Regulations 2019 above, the applicant will need to pay the inclusive arrears of the relevant Fees and Charges during the next application of renewal for the same subject matter. CAAM would not process any next application for renewal if the outstanding amount is not being paid.

1.4 The said deferment is strictly applicable to residence of Malaysia and shall be applied using a completed form as in Appendix 1 - Deferment for Payment of Fees and Charges Form (PEL).

1.5 In this regard, CAAM is pleased to offer the option to defer the payment of fees and charges under the Civil Aviation Regulations (Fees and Charges) 2016 and Civil Aviation (Fees and Charges) (Amendment) Regulations 2019 for the following:

No	Subject matter	Description
30	Application for renewal of approval of approved signatory	Each person
32	Application for renewal of aircraft maintenance licence	(a) Category A (i) Basic rating (ii) Type rating  (b) Category B and C (i) Basic rating (ii) Type rating
40	Application for renewal of flight radiotelephony operator licence	For every licence
42	Application for renewal of flight crew licence	(a) Airline transport pilot licence, commercial pilot licence, flight engineer licence or multi-crew pilot licence  (b) Private pilot licence or student pilot licence
45	Application for renewal of rating in flight crew licence	(a) Aircraft with maximum certificated take-off mass of less than and including 5,700 kilogrammes (i) Type rating (ii) Instrumental rating  (b) Aircraft with maximum certificated take-off mass of more than 5,700 kilogrammes (i) Type rating (ii) Instrumental rating  (c) Flying instructor or assistant flying instructor  (d) Type rating instructor  (e) Flight simulator instructor  (f) Instrument meteorological conditions rating/night rating  (g) Balloon rating/airship rating

1.6 With this deferment of fees and charges, CAAM would like to advise licence holders to clear the deferred charges as per item 1.3, failing in which the following renewal would not be processed.

1.7 CAAM advises the civil aviation personnel to remain resilient and focused during this very difficult period.

## **2 Period of deferment**

2.1 The deferment period will be for personnel licence renewal applications received from 1 November 2020 to 31 October 2021.



**(Captain Chester Voo Chee Soon)**  
Chief Executive Officer  
Civil Aviation Authority of Malaysia

**Appendix 1 - Deferment for Payment of Fees and Charges Form (PEL)**

For CAAM use only:

Receive date	
Process date	
Officer/Division	

**1. PERSONNEL INFORMATION**

Name			
Malaysia ID / Passport Number			
Licence Type		Licence Number	
Home Address		Phone	
		Phone (Mobile)	
		Email	
Correspondence Address			
Employer / Former Employer Name			
Employer / Former Employer Number		Phone (Office)	
Employer / Former Employer Address		Email	

**Note: Please attach together with this form copies of the following:**

- i. IC/Passport;*
- ii. Licence (personnel information page): and*
- iii. Related document(s) to support the reason(s) for application.*

**2. APPLICATION**

I (*name*) ..... hereby request to defer the payment under the Civil Aviation Regulations (Fees and Charges) 2016 and Civil Aviation (Fees and Charges) (Amendment) Regulations 2019 listed below and will pay the inclusive arrears of the relevant Fees and Charges during the next application of renewal for the same subject matter for the following item(s):

No	Subject Matter	Licence Expiry Date	Total (RM)

**3. REASON(S) FOR APPLICATION**

Reason(s) with supporting document(s)	Effective Date
Unemployed	
Terminated	
Any other reason(s) (please state):	

**4. APPLICANT DECLARATION**

“I hereby confirm that all information provided is correct. I agree and allow CAAM to obtain confirmation from any source / party for the purpose of updating the information for record purposes. CAAM reserves the right to approve or reject the application without providing any reason.”

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Signature

Name:

IC/ Passport no:

Date:

5. DECISION (For CAAM use only)

This application is \* APPROVED / REJECTED

Comments from Division (if any):

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Signature

Official stamp:

Date:

*\*strikethrough where appropriate*